

Town of Cheswold
Planning Commission Meeting Minutes
January 10, 2013
Cheswold Fire Hall Conference Room

- I. Chairperson Dennis Coker called the meeting to order 7:20 pm
- II. Salute the Flag
- III. Moment of Silence was observed
- IV. Proper posting of meeting was confirmed
- V. Roll Call of Commissioners to ensure a quorum

Present

Barry Jones

Albert Lambertson

Dennis Coker

Absent

Martha Scott-excused

Chairperson Coker acknowledged a quorum has been confirmed. The presence of Councilperson Callendar was acknowledged at the meeting.

VI. Review of Agenda

Commissioner Jones made a motion to accept the agenda as presented; Commissioner Lambertson seconded. Motion was unanimously carried.

VII. Review Minutes of the Previous Meeting

Commissioner Jones made a motion to delay the review of the December 13, 2012 meeting minutes; Commissioner Lambertson seconded. Motion was unanimously carried.

VIII. Discussion of Fee Schedule Revisions; update

Chairperson Coker commented that he had not finished the compilation of the various comparison fee schedules and it would be premature to discuss at this time. Commissioner Lambertson made a motion to table this discussion until the information was ready for review; Commissioner Jones seconded. Motion carried unanimously.

IX. M-1 Zoning District Discussion; update

Chairperson Coker commented that he had not received an opinion from the Town's solicitor as of yet. Commissioner Jones made a motion to table this discussion until we have received an opinion from the Town's solicitor; Commissioner Lambertson seconded. Motion carried unanimously.

X. Review Land Use Ordinance Revision Log

Councilperson Callender provided the Commissioners with a revised version of the first half of the flow chart on page 39 of the Land Use Ordinance entitled ' **Figure 4-2 Review process for Subdivision, Site Plan and Development Projects**'. Commissioners discussed the draft revisions and offered suggestions. Commissioner Lambertson made a motion to table this discussion to allow for suggested draft revisions and submission of the draft for the second half of the flow chart; Commissioner Jones seconded. Motion carried unanimously.

XI. Address Prioritized Comprehensive Plan Action Items Supplied by Town Council

Commissioners began the discussion of 'Item One' of the prioritized list which addresses the future needs of providing and funding public safety services to the Town's residents. Police and fire protection are the focus of this action item. It was generally agreed that funding studies is unlikely at this time. A partnership with one of Delaware's education institutions was discussed as a possible way to have these needs studied/assessed. The subject of old town's fire safety issues were briefly discussed as being the most urgent public safety need. However, providing potable water to old town still remains a challenge. Old town water supply is currently being discussed with stakeholders. Commissioner Lambertson made a motion to table this discussion until additional options are identified; Commissioner Jones seconded. Motion carried unanimously.

XII. Motion to Adjourn

Commissioner Jones made a motion to adjourn at 8:35pm; Commissioner Lambertson seconded. Motion carried unanimously.

Respectfully submitted,

Dennis J. Coker, Chairperson
Cheswold Planning Commission