

*Town of Cheswold*  
1856



*State of Delaware*  
1787

**Town of Cheswold**  
**Minutes of the Town Council Workshop Meeting**  
**Tuesday – May 20, 2014**  
**6:00 p.m.**  
**Cheswold Town Hall**

**The following persons were in attendance:**

Mayor Donald Tinari  
Vice-Mayor Robert Sine  
Secretary/Treasurer & Councilperson Theon Callender  
Councilperson Sherry Lambertson

**Town Employees:** 0

Planning Commission: 0

Town Employees: 0

# of Cheswold Fire Company Present: 0

# of Cheswold Residents Present = 0

#of Visitors = 0

**NOTICE:**

Notice of this meeting has been made in accordance with the Delaware Open Meetings Act, by it being properly posted on December 12, 2013, as required by FOIA. Copies of the agenda were posted on the Official Bulletin Board; outside the Cheswold Town Hall; in the local Post Office; in the Fox Pointe Development and a meeting notice on the Official Web Site for the Town of Cheswold, at <http://cheswold.delaware.gov>; and the agenda was posted and filed with the Clerk of the Town of Cheswold, on May 20, 2014.

**MEETING:**

The meeting was called to order by Mayor Tinari at 6:00 pm and was immediately followed with the Pledge of Allegiance and a Moment of Silence.

## **Town Council Workshop Meeting Tuesday, May 20, 2014**

### **ROLL CALL:**

The Mayor requested Secretary/Treasurer Callender to conduct a roll call of the Council members and attendance was confirmed as noted above. A quorum of members was presented to the Mayor and the meeting continued.

### **AGENDA REVIEW:**

The Mayor requested the Council to review the accuracy of the agenda and to make a motion to accept as presented or to make changes and amendment requests as needed.

A motion to accept the agenda as presented was made by Vice Mayor Bob Sine, seconded by Councilperson Sherry Lambertson. The votes on the motion were as follows:

**MOTION CARRIED.**

Councilperson Theon Callender – Yes                      Councilperson Sherry Lambertson – Yes  
Vice Mayor Bob Sine -Yes

### **FINANCIAL REPORT** – *Secretary/Treasurer Theon Callender*

- Mrs. Callender made a motion to appoint Councilperson Sherry Lambertson as the third signature on all of the banking accounts for the Town. A second to the motion was made by Vice Mayor Bob Sine and the votes on the motion were as follows:

**MOTION CARRIED.**

Councilperson Theon Callender – Yes                      Councilperson Sherry Lambertson – Yes  
Vice Mayor Bob Sine –Yes

- **Requisitions** – Nothing to Report
- **Proposed Purchases** – Nothing to Report

### **POLICE DEPARTMENT** – Nothing to Report

Chief Workman was away attending the State of Delaware Police Chief's Conference.

### **REVISED BUSINESS LICENSE ORDINANCE** – 07-20-10-006

Mrs. Callender reviewed the corrections of typographical and spelling errors, as well as the inclusion of the duties of the Building Inspector/Code Enforcement Officer. She also explained that per the Town Charter, (Section 6.8.2), Public Hearings are not required to pass Ordinances or Resolutions, unless they are related to the Annexation Process, (Section 3.2.2).

However, she strongly advised and suggested that Public Hearings always be held before passing any Ordinance or Resolution that results in a monetary association to Town residents and/or property owners.

Councilperson Sherry Lambertson made a motion to pass the revisions to Ordinance 07-20-10-006 and a second was provided by Vice Mayor Bob Sine. The votes on the motion were as follows:

**MOTION CARRIED.**

Councilperson Theon Callender – Yes                      Councilperson Sherry Lambertson – Yes  
Vice Mayor Bob Sine –Yes

## **Town Council Workshop Meeting Tuesday, May 20, 2014**

### **ANNEXATION AGREEMENT PROCESS**

Secretary/Treasurer Callender made a motion to postpone the review of this process until the June Town Council Workshop meeting. With a second from Vice Mayor Sine, the votes on the motion were as follows:

**MOTION CARRIED.**

Councilperson Theon Callender – Yes                      Councilperson Sherry Lambertson – Yes  
Vice Mayor Bob Sine –Yes

### **AGENDA for TOWN COUNCIL MEETING**

The following items will be added to the Monday, June 2, 2014 Monthly Town Council Meeting.

- Review Floodplain Ordinance – *Mayor Donald Tinari*
- 2014-2015 Budget Review – *Secretary/Treasurer Theon Callender*

### **COUNCIL MEMBERS COMMENTS:**

**Councilperson Callender** – The Town of Cheswold has been selected as the 3<sup>rd</sup> safest Town in Delaware according to MOTOVO.com. Congratulations Chief Workman and his team.

### **MAYOR'S COMMENTS:**

The Delaware League of Local Governments has requested the Mayor, (and he has accepted), to become a member of the Governor's Committee on Interoperability. Congratulations Mr. Mayor.

### **ADJOURNMENT:**

A motion was made by Councilperson Callender, and seconded by Vice Mayor Sine to adjourn. The votes on the motion were as follows:

**MOTION CARRIED.**

Councilperson Theon Callender – Yes                      Councilperson Sherry Lambertson – Yes  
Vice Mayor Bob Sine -Yes

The meeting adjourned at 6:20 pm.