

Town of Cheswold
1856



State of Delaware
1787

Town of Cheswold
Minutes of the Monthly Town Council Meeting
Tuesday – May 6, 2014
6:00 p.m.
Cheswold Fire Company
2nd Floor Board Room

The following persons were in attendance:

Mayor Donald Tinari
Vice Mayor Bob Sine
Secretary/Treasurer Theon Callender
Councilperson Sherry Lambertson

Police Department: Chief Christopher Workman, Susan Kline, Louis Simms

Planning Commission: 1

Town Employees: 3 – Shadina Jones, Doug Burns, Bobbi

of Cheswold Fire Company Present: 0

of Cheswold Residents Present: 0

of Visitors: 5

Notice:

Notice of this meeting has been made in accordance with the Delaware Open Meeting Act, by properly posting it on December 12, 2013, on the Town of Cheswold website at: <http://www.cheswold.delaware.gov>. Copies of the agenda were posted outside the Cheswold Town Hall; in the local Post Office; at the Fox Pointe Management Office and on the Official Web Site for the Town of Cheswold, at <http://www.cheswold.delaware.gov>; and was filed with the Clerk of the Town of Cheswold on April 30, 2014. In addition, copies of the agenda were available for pick-up at the Town Hall.

Meeting:

The meeting was called to order by Mayor Tinari, at 6:07 pm and was immediately followed by the Pledge of Allegiance and a Moment of Silence.

TOWN of CHESWOLD

P.O. Box 220 – Cheswold, Delaware 19936
Phone: (302) 734-6991 – Fax: (302) 734-1355

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Roll Call:

The Vice Mayor requested Secretary Callender to conduct a roll call of Council members and attendance was confirmed as noted above. A quorum of members was presented to the Mayor and the meeting continued.

Agenda Review:

Mayor Tinari requested the Council review the accuracy of the agenda and for a motion to accept as presented or to make changes and amendment requests as needed.

A motion to accept the agenda as presented was made by Vice Mayor Sine, seconded by Councilperson Lambertson. A roll call vote on the motion was as follows:

Councilperson Theon Callender – Yes
Vice Mayor Sine – Yes

Councilperson Sherry Lambertson – Yes

The motion carried with a unanimous vote.

Previous Months Minutes

A motion to accept the minutes of the April 7th, Organizational Town Council Meeting, Monthly Town Council Meeting, April 15th Public Hearing, Town Council Workshop, and April 23rd Special Town council Meeting, was made by Vice Mayor Sine, seconded by Councilperson Lambertson. The motion carried with a unanimous vote.

Treasurer's Report:

The Mayor noted that he had read and reviewed the Treasury Reports and requested Council to review and make any necessary statements or to make a motion to approve.

1. a. The Treasurer's Report, (**Comparison between Receipts and Disbursements**), for the Month of April, 2014 are as follows:

Treasurer's Report *"continued"*:

TOWN of CHESWOLD	April, 2014
Cash Receipts	\$ 20,249.21
Cash Disbursements	\$ 39,220.02
Negative Monthly Cash Flow	(\$ 18,970.81)

ADMINISTRATION	
Cash Receipts	\$ 7,830.43
Cash Disbursements	\$ 27,492.58
Positive Monthly Cash Flow	\$(19,662.15)

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Treasurer's Report *"continued"*:

POLICE DEPARTMENT	
Cash Receipts	\$ 11,656.50
Cash Disbursements	\$ 11,709.44
Negative Monthly Cash Flow	(\$ 52.94)

PUBLIC WORKS	
Cash Receipts	\$ 762.28
Cash Disbursements	\$ 18.00
Negative Monthly Cash Flow	\$ 744.28

2. The Treasurer's Report, **(Account Balances)**, for the Month of March, 2014 is as follows:

As of:	April 30, 2014
Capital Account	\$ 7,723.16
Cheswold Pride Day Account	\$ 4,485.35
DelDOT Projects Account	\$ 51.15
Eide Grant Fund Account	\$ 4,730.79
Fire Company Account	\$ 3,315.46
General Fund Account	\$10,642.62
Land Use Applicant's Account	\$ 10,881.52
Litigation Account	\$17,380.01
Municipal Street Aid Account	\$28,573.67
Police Department Account	\$15,130.35
Public Works Account	\$ 6,812.98
Salle Grant Fund Account	\$ 3,235.88

A motion to accept the Treasury Report as presented was made by Councilperson Lambertson and Vice Mayor Sine made a second to the motion. The motion carried with a unanimous vote.

b. Requisitions: Nothing to report.

c. Proposed Purchases: Nothing to report

Tax Collector's Report:

a. Month of April, 2014

TAX REPORT: FISCAL YEAR 2013 – 2014

Total Amount Billed: \$131,734.80

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Tax Report "continued":

Payments as of:

07/31/2013	\$ 32,765.51
08/31/2013	\$ 33,651.08
09/30/2013	\$ 49,682.80
10/31/2013	\$ 1,559.67
11/30/2013	\$ 2,086.51
12/31/2013	\$ 969.63
01/31/2014	\$ 3,325.98
02/28/2014	\$15,200.48
03/31/2014	\$ 7,086.66
04/30/2014	\$ 1,214.67
05/31/2014	
06/30/2014	

Total Payments as of 04/30/2014: \$147,541.99

Payments due for 2013 – 2014 Fiscal Year: \$ 0.00

Payments Received in Excess of Amount Due for Fiscal Year 2013 - 2014: \$15,807.19

Vice Mayor Sine made a motion to accept the Tax Report as submitted. Councilperson Lambertson made a second to the motion. The motion carried with a unanimous vote.

Police Department Report – Chief Christopher Workman

Status Report

DEA – National Take Back Day

On April 26, 2014 from 10am – 2pm the Cheswold Police Department participated in the DEA Take Back Day. While we only collected two boxes for 40 lbs this time, we will continue to participate in the project when available. The next program date is in October.

COPS Grant

Information has been forwarded for the Cops Grant to be released in May to hire one (1) police officer for three (3) years. This position must remain on the department for at least 12 months after the closing of the grant. A motion was made by Vice Mayor Sine, seconded by Councilperson Callendar to authorize Chief Workman to proceed with the Cops grant. The motion carried with a unanimous vote.

Violent Crimes Grant

The remainder of the funds has been proposed to purchase equipment and uniforms necessary to utilize a bicycle patrol unit for the summer months. Grant funds will be used to have officers work four hour blocks on the bicycle during the summer months to make community contact with the children and families in the area and patrol areas of the town not readily accessible to officers patrol vehicles.

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Monthly Activity Report

Officers answered 76 calls for service in March.

DSP handled 9 calls – 3 alarms, 5 911 Hang Up, 1 and Assist other Agency, 1.

a. Monthly Incident Report – February, 2014

911 Disconnects = 5	Harassment = 0	Robberies = 0
Accidents-H/R = 0	Lock Jock = 0	Sex Crimes = 0
Accidents-PD = 1	Loud Party = 0	Solicitation = 0
Alarms = 5	Megan's Law = 0	Stolen Vehicle = 0
Alcohol Violations = 0	Mental Patient = 2	Suspicious Person/s = 2
Animal Comp = 0	Missing Person = 1	Suspicious Vehicle/s = 0
Assaults = 0	Noise Complaint = 2	Terroristic Threat/s = 1
Assist Other Agencies = 9	Offensive Touching = 0	Thefts = 2
Court Violations = 0	Parking Violation = 0	Traffic Hazards = 0
Criminal Mischief = 1	PFA Violation = 0	Traffic Violations = 10
Disorderly = 2	Property Checks = 15	Trespass = 0
Domestics = 3	Public Assistance = 7	Unassigned = 0
Drugs = 1	Pursuit = 0	Vehicle/s – Disabled = 0
DUI = 0	Relay = 0	Vehicle/s – Recovered = 0
Found Property = 0	Repossessions = 0	Welfare Check = 1
Fugitives = 5	Resisting Arrest = 0	

Cheswold Fire Company Report

No report was submitted.

Public Works Report – *Secretary/Treasurer Theon Callender*

- a. Town Hall Parking Lot** – Currently waiting on information from Kent County Conservation.

Planning Commission Report

No report was submitted.

Old Business – *Mrs. Mildred Johnson*

Senior Sessions

Mrs. Johnson was not present to submit a report, but sent word that it would be a couple of months before she had a report to submit.

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New Business – *Secretary/Treasurer Theon Callender*

NIMS (National Incident Management Systems) Training

Councilperson Callender reported that she and Mrs. Jones have taken a training class for NIMS in New Castle County. She requested that all council members take the training for future grant availability.

Agenda for Monthly Town Council Meeting

Monday, June 2, 2014 – Mayor & Council
6:00 p.m.
Cheswold Fire Hall
371 Main Street

Special Awards Ceremony

Shadina Jones, Town Clerk was recognized for ten (10) years of Service Award.

Officer Kline and Corporal Simms received service ribbons and awards for the following:

USA Service Ribbon – Simms & Kline
Years of Service – 6 Years 3 Months – Simms
Years of Service – 6 Years 4 Months – Kline
Purple Heart (CB213) – Simms
FTO Service Ribbon (J203-FT – Field Training Officer) – Kline
Commendations (A7923) – PFC Louis Simms and Officer Kline

Community Comments/Concerns

No comments from the council.

Council Member Comments

No comments from the council.

Mayor's Comments

Mayor Tinari asked to be recognized for sitting on the MOP. He would like to see council members recognized for organizations and activities that they participate in. Mayor Tinari has been asked to represent the League of Local Government by replacing the seat of former Mayor of Dover, Carleton Carey. He also requested that the Council review Executive Order 39.

A motion was made by Councilperson Callender and seconded by Vice Mayor Sine to recognize the appointment of Mayor Tinari as a representative to the Governors Inter Operative Council. Motion carried by a unanimous vote.

Motion to Adjourn –

A motion was made by Councilperson Callender, seconded by Vice Mayor Sine to adjourn at 6:43 p.m. Motion carried by a unanimous vote.

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