

Town of Cheswold
Planning Commission Meeting Minutes
June 25, 2013
Cheswold Town Hall

- I. **Chairperson Dennis Coker called the meeting to order 7:10 pm**
- ii. **Salute the Flag**
- III. **Observed Moment of Silence**
- IV. **Confirmed Proper Meeting Notice was Posted**
- V. **Roll Call of Commissioners to ensure a quorum**

Present

Barry Jones

Albert Lambertson

Dennis Coker

Martha Scott

Chairperson Coker acknowledged the presence of Mayor Tinari, Councilperson Callender and Tom Wilkes of Remington, Vernick & Beach.

VI. Review Minutes of the Previous Meeting

Commissioner Lambertson made a motion as accept the June 13, 2013 meeting minutes as presented; Commissioner Jones seconded. Motion unanimously carried.

VII. Discussion of Fee Schedule Revisions and update

Chairperson Coker supplied the Commissioners with an Excel Spreadsheet consisting of the current land development fees and the proposed land development fees. The proposed fees included the revised fee schedule supplied to the Planning Commission by Tom Wilkes of Remington, Vernick & Beach. The approach was to review each line item and discuss at length the existing fee and the proposed fee for that line item. The discussions were very productive and the entire land development fee schedule, line item by line item, was reviewed.

The only modification to the format of the schedule was to change the subdivision units under 'Preliminary Plans' from per acre to per lot and the subdivision units under 'Final Plans' from per unit to per lot.

It was agreed the proposed land development fee schedule would be presented to the Commissioners for final recommendation at the July 11, 2013 Planning Commission meeting.

VIII. Motion to Adjourn

Commissioner Jones made a motion to adjourn at 9:20 pm; seconded by Commissioner Scott. Motion carried unanimously.

Respectfully Submitted,

Dennis J. Coker, Chairperson
Cheswold Planning Commission