

*Town of Cheswold*  
1856



*State of Delaware*  
1787

**Town of Cheswold**  
**Minutes of the Monthly Town Council Meeting**  
**Monday – July 7, 2014**  
**6:00 p.m.**  
**Cheswold Fire Company**

The following persons were in attendance:

Mayor Don Tinari  
Vice Mayor Bob Sine  
Secretary/Treasurer Theon Callender  
Councilperson Sherry Lambertson

Police Department: Chief Christopher Workman

Planning Commission: 0

Town Employees: 0

# of Cheswold Fire Company Present: 0

# of Cheswold Residents Present: 0

# of Visitors: 0

**Notice:**

Notice of this meeting has been made in accordance with the Delaware Open Meeting Act, by properly posting it on December 12, 2013, on the Town of Cheswold website at: <http://www.cheswold.delaware.gov>. Copies of the agenda were posted outside the Cheswold Town Hall; in the local Post Office; at the Fox Pointe Management Office and on the Official Web Site for the Town of Cheswold, at <http://www.cheswold.delaware.gov>; and was filed with the Clerk of the Town of Cheswold on June 30, 2014. In addition, copies of the agenda were available for pick-up at the Town Hall.

**Meeting:**

The meeting was called to order by Mayor Tinari, at 6:09 pm and was immediately followed by the Pledge of Allegiance and a Moment of Silence.

**Roll Call:**

The Mayor requested Secretary Callender to conduct a roll call of Council members and attendance was confirmed as noted above. A quorum of members was presented to the Mayor and the meeting continued.

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**Agenda Review:**

Mayor Tinari requested the Council review the accuracy of the agenda and for a motion to accept as presented or to make changes and amendment requests as needed.

A motion to accept the agenda as presented was made by Councilperson Lambertson, seconded by Vice Mayor Sine. A roll call vote on the motion was as follows:

Councilperson Theon Callender – Yes            Councilperson Sherry Lambertson – Yes  
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

**Review of Previous Month's Minutes:**

Mayor Tinari requested the Council to review the accuracy of the previous month's meeting and for a motion to accept them as presented or to make changes and amendment requests as needed.

The minutes to be reviewed were as follows:

June 2, 2014 – Town Council Monthly Meeting  
June 17, 2014 – Special Town Council Meeting

A motion to accept the minutes as presented was made by Vice Mayor Bob Sine and with a second to the motion from Councilperson Sherry Lambertson, the votes were as follows:

Councilperson Theon Callender – Yes            Councilperson Sherry Lambertson – Yes  
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

**Treasurer's Report:**

The Mayor noted that he had read and reviewed the Treasury Reports and requested Council to review and make any necessary statements or to make a motion to approve.

1. a. The Treasurer's Report for the Month of June, 2014 are as follows:

<b>TOWN of CHESWOLD</b>	<b>June 30, 2014</b>
<b>Cash Receipts</b>	<b>\$ 30,626.03</b>
<b>Cash Disbursements</b>	<b>\$ 27,097.51</b>
<b>Positive Monthly Cash Flow</b>	<b>\$ 3,528.52</b>

<b>ADMINISTRATION</b>	<b>June 30, 2014</b>
Cash Receipts	\$ 25,180.80
Cash Disbursements	\$ 24,076.98
Positive Monthly Cash Flow	\$ 1,103.82

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**Treasurer's Report "continued":**

<b>POLICE DEPARTMENT</b>	<b>June 30, 2014</b>
Cash Receipts	\$ 4,656.23
Cash Disbursements	\$ 3,020.53
Positive Monthly Cash Flow	\$ 1,635.70

<b>PUBLIC WORKS</b>	<b>June 30, 2014</b>
Cash Receipts	\$ 789.00
Cash Disbursements	\$ 0.00
Positive Monthly Cash Flow	\$ 789.00

2. The Treasurer's Report, **(Account Balances)**, for the Month of June, 2014 is as follows:  
3.

<b>As of:</b>	<b>June 30, 2014</b>
Capital Account	\$ 7,724.45
Cheswold Pride Day Account	\$ 4,515.40
DelDOT Projects Account	\$ 0.00
Eide Grant Fund Account	\$ 4,730.79
Fire Company Account	\$ 3,316.60
General Fund Account	\$ 14,874.50
Land Use Applicant's Account	\$ 16,315.42
Litigation Account	\$ 8,881.08
Municipal Street Aid Account	\$26,491.92
Police Department Account	\$ 6,066.38
Public Works Account	\$ 2,538.60
Salle Grant Fund Account	\$ 3,235.88

A motion to accept the Treasury Report as presented was made by Councilperson Lambertson and Vice Mayor Sine made a second to the motion. The votes on the motion were as follows:

Councilperson Theon Callender – Yes                      Councilperson Sherry Lambertson – Yes  
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

**4. Requisitions**

Nothing to Report

**5. Proposed Purchases**

Nothing to Report

Mrs. Callender presented the following requisition from the Police Department for approval:

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**Tax Collector's Report:  
a. Month of June, 2014**

**TAX REPORT: FISCAL YEAR 2013 - 2014**

Total Amount Billed: \$131,734.80

Payments as of:

07/31/2013	\$ 32,765.51
08/31/2013	\$ 33,651.08
09/30/2013	\$ 49,682.80
10/31/2013	\$ 1,559.67
11/30/2013	\$ 2,086.51
12/31/2013	\$ 969.63
01/31/2014	\$ 3,325.98
02/28/2014	\$15,200.48
03/31/2014	\$ 7,086.66
04/30/2014	\$ 1,214.67
05/31/2014	\$ 333.50
<b>06/30/2014</b>	<b>\$ 4,047.17</b>

Total Payments as of 06/30/2014: \$151,922.66

Payments Received in Excess of Amount Due for Fiscal Year 2013 - 2014: \$20,187.86

**Police Department Report – Chief Christopher Workman**

• **GRANTS**

- **COPS** – Submission deadline was June 23, 2014, currently awaiting notification of award.
- **Violent Crimes Grant** – has been completed and will be submitted for closure.
- **OHS** – in an effort to replace outdated equipment, the Office of Highway Safety has allotted and approved \$2,605 to the Department for the purchase of a Lidar Unit for speed enforcement. The Town will be reimbursed by OHS for the purchase.

• **BIKE PATROLS**

- The equipment and uniforms required for Bike Patrol have arrived and the patrols will begin on Monday, July 7<sup>th</sup> and continue through the summer and fall.
- Officers will focus on high traffic areas and community outreach.
- Residents are welcome and encouraged to engage the officers with questions, concerns and greetings.

• **ALARM REGISTRATION**

- Alarm Registration letters have been forwarded to all residents, commercial and business properties requesting that they register their alarms with the Department by July 30, 2014 in accordance with a recently Town Council approved Ordinance.
- The current registration expires on December 31, 2015 and will have to re-newed by that date.
- Registration is free and forms are available at Town Hall or on the Town website:  
<http://cheswold.delaware.gov>
- *Failure to register an alarm system can result in a fine of \$50.00*

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**Police Department Report "continued": – Chief Christopher Workman**

- **TRAFFIC SUMMONS** - Officers issued 180 traffic summons's during the month of June, 2014.
- **MONTHLY ACTIVITY REPORT** -
  - Officers answered 103 calls for service June.
    - Delaware State Police = 16
      - Alarms = 3
      - Public Assists = 3
      - 911 Hang Up = 2
      - Property Check = 2
      - Missing Person = 1
      - Assist Other Office = 2
      - DUI = 1
      - Burglary = 1
      - Criminal Mischief = 1
- **NOTABLE INCIDENTS** -
  - **Burglary – 5/30/14 - Barnsley Court:** Officers continue to review evidence and follow leads on suspects.
  - **Burglary– 6/1/2014 – Boggs Run:** Suspect has been arrested and awaiting trial.
  - **Theft – Parkers Run Development:** Suspect named; bike recovered; suspect currently wanted by Police Department.
  - **Parkers Run Development – 7/1/2014:** Zemondra Jackson, 18 year old, B/M, was arrested by Officer Louis Simms after a brief foot pursuit. Mr. Jackson has numerous warrants for trespassing, burglary, theft, breach of release ad resisting arrest.
- **Monthly Incident Report – June, 2014**

911 Disconnects = 3	Found Property = 1	Resisting Arrest = 3
Accidents-H/R = 0	Fugitives = 3	Robberies = 0
Accidents-PD = 0	Harassment = 2	Sex Crimes = 0
Alarms = 6	Lock Jock = 0	Solicitation = 0
Alcohol Violations = 0	Loud Party = 0	Stolen Vehicle = 0
Animal Comp = 1	Megan's Law = 0	Suspicious Person/s = 5
Assaults = 2	Mental Patient = 0	Suspicious Vehicle/s = 0
Assist Other Agencies = 20	Missing Person = 1	Terroristic Threat/s = 2
Burglary = 3	Noise Complaint = 2	Thefts = 4
Court Violation = 1	Offensive Touching = 0	Traffic Hazards = 0
Criminal Impersonation = 0	Open Door/Window = 0	Traffic Violations = 6
Criminal Mischief = 3	PFA Violation = 0	Trespass = 0
Disorderly = 3	Property Checks = 10	Unassigned = 0
Domestics = 4	Public Assistance = 5	Vehicle/s - Abandoned = 1
Drugs = 1	Pursuit = 0	Vehicle/s - Disabled = 0
DUI = 2	Relay = 2	Vehicle/s - Recovered = 0
Fight = 2	Repossessions = 0	Welfare Check = 3

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**Cheswold Fire Company Report** –*Fireman Fred Neese*

• **Status Report**

○ **15 Alarms:**

- Structural = 4
- Motor Vehicle Accident = 4
- Motor Vehicle Fire = 4
- Special Operations = 3

- The rodeo at the State Fair is being sponsored by the Delaware Volunteer Firemen from a grant to be used to attempt to attract volunteers.

**Public Works Report** – *Secretary/Treasurer Theon Callender*

- **Town Hall Parking Lot** – Town Engineer Tom Wilkes is scheduled to dig test holes on the property tomorrow to determine the water retention rate, as part of the requirement for additional information from Kent Conservation. The DelDOT entrance permit will not be issued until receipt of the approval by Kent Conservation.

**Planning Commission Report** - *Secretary/Treasurer Theon Callender*

**Old Business**

- Nothing to Report

**New Business**

- **Edmunds Accounting System** - *Secretary/Treasurer Theon Callender*

The new system was implemented on July 1, 2014. To-date, taxes; requisitions, invoices, business licenses and purchase orders may be processed through the system. It is anticipated that on-line access by the public and the ability to pay on-line by check and credit card will be available by August 1, 2014.

Building permits are still in the development and implementation process. It is expected that they will be on-line

- **Resolution of Public Hearing for Fulton Street Annexation** – *Town Council*

Mrs. Callender presented and made a motion to the Council for review and approval of Resolution #06-20-14-059 to conduct a Public Hearing at 6:00 pm, in the Cheswold Fire Hall, prior to the monthly Town Council meeting. Vice Mayor Sine made a second to the motion and the votes were as follows:

Councilperson Theon Callender – Yes                      Councilperson Sherry Lambertson – Yes  
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

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