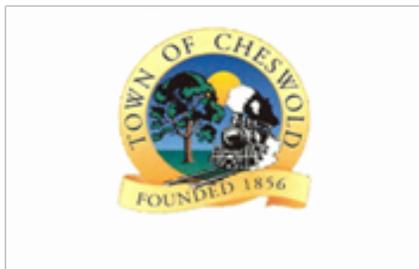


Town of Cheswold
1856



State of Delaware
1787

Town of Cheswold
Minutes of the Monthly Town Council Workshop Meeting
Tuesday – October 21, 2014
6:00 p.m.
Cheswold Town Hall

The following persons were in attendance:

Mayor Don Tinari
Vice Mayor Bob Sine
Secretary/Treasurer Theon Callender
Councilperson Sherry Lambertson

Police Department: Chief Christopher Workman

Planning Commission: 0

Town Employees: 0

of Cheswold Fire Company Present: 0

of Cheswold Residents Present: 0

of Visitors: 0

Notice:

Notice of this meeting has been made in accordance with the Delaware Open Meeting Act, by properly posting it on December 12, 2013, on the Town of Cheswold website at: <http://www.cheswold.delaware.gov>. Copies of the agenda were posted outside the Cheswold Town Hall; in the local Post Office; at the Fox Pointe Management Office and on the Official Web Site for the Town of Cheswold, at <http://www.cheswold.delaware.gov>; and was filed with the Clerk of the Town of Cheswold on October 17, 2014. In addition, copies of the agenda were available for pick-up at the Town Hall.

Meeting:

The meeting was called to order by Mayor Tinari, at 6:05 pm and was immediately followed by the Pledge of Allegiance and a Moment of Silence.

Roll Call:

The Mayor requested Secretary Callender to conduct a roll call of Council members and attendance was confirmed as noted above. A quorum of members was presented to the Mayor and the meeting continued.

TOWN of CHESWOLD
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Agenda Review:

Mayor Tinari requested the Council review the accuracy of the agenda and for a motion to accept as presented or to make changes and amendment requests as needed.

A motion to accept the agenda as presented was made by Councilperson Lambertson, seconded by Vice Mayor Sine. A roll call vote on the motion was as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

Financial Report – Secretary/Treasurer Theon Callender

• **Requisition Approval:**

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
R-00031	Police Dept.	Staples	Toner/Disks/Labels	\$375.80	Police Department

A motion was made by Vice Mayor Sine, seconded by Councilperson Lambertson to approve the requisition as presented. A roll call vote on the motion was as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

Police Department Report – Chief Christopher Workman

- **Gas Card Account** - Chief Workman requested the Council consider changing the gas card account from Valero to Royal Farms. His reason for making the request are the issues that the Department has using the Valero cards and the benefits of obtaining a Royal Farms card, especially the fact that Royal Farms offers fleet pricing. There is a \$40.00 one time application fee and a \$1.00 per month per card fee.

A motion to approve the change from Valero to Royal Farms was made by Councilperson Lambertson and with a second from Vice Mayor Sine, the motion was approved as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

- **Grants –**
 - Wal-mart: Received
 - Kent County – Approved and thank you card sent
 - Edie/Salle – Approved (Salle Grant will be used to supplement promotion salary of Officer Susan Kline to PFC)
 - \$27,877.27 is the balance of unspent Grant funds

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Police Department Report *“continued”*– Chief Christopher Workman

- **New Police Department Building** – is currently under construction as a result of obtaining a contractor to make the necessary repairs. Delivery date is yet to be determined, but is also contingent upon Kent County Conservation approval.

Planning Commission Status – Secretary/Treasurer Theon Callender

- **Annexation Status:**
 - **Graham Property** – Pending PLUS approval
 - **Cheswold Village Properties, LLC** – Pending PLUS approval
 - **Our Grace Land Holdings, LLC** – Pending PLUS approval
 - **Town Hall Parking Lot** – Recommendation Memo 14-012 received from the Planning Commission, contingent upon the following:
 - Kent County Conservation District approval
 - Delaware Department of Transportation approval
 - Rear setback variance approval (Police Department Addition encroachment)*
 - Inclusion of the correct lighting standard details

*Mrs. Callender, in position of Land Use Administrator to review necessity for variance approval

- **Old Town Water Project** – in possession of Town Engineer, Tom Wilkes and pending status report.
- **M-1 Court Status** – as Judge Vaughn has been elevated to the position of Justice Vaughn it remains to be seen who will preside over the case scheduled for review on Thursday, October 23, 2014.

Other Business - Secretary/Treasurer Theon Callender

- **Payment Status of Litigation Account** – Mayor Tinari and Mrs. Callender met with Mr. & Mrs. Robin Vann and their attorney Mr. Ben Schwartz, Esquire and with Town Attorney Mr. Fred Townsend, III, Esquire, to discuss the current financial status of the Town and potential of a lump sum payment.

It was agreed by all parties concerned, that the Town will continue seeking options to enable the Town to make such a payment.

- **Family Dollar** - Secretary/Treasurer Theon Callender
The opening of Family Dollar is tentatively scheduled for the Thanksgiving Day time frame. In association with the proposed opening, Mrs. Callender has contacted the owners to obtain the hiring possibilities for Cheswold residents. A response is pending.

Agenda for Town Council Meeting – November 6, 2014

- Pending issues and items
- New issues and items

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Council Member Comments

Nothing to Report

Mayor's Comments

Mayor Tinari provided the following information obtained from his attendance and membership as a Committee Member:

- Homeland Security is engaged in updating bandwidth for Fire Department and EMT services to 800 mh.
- The entire country will be included in the program to provide WIFI connections to first responders through a system known as First Net at a cost of \$7 billion dollars.

Motion to Adjourn

A motion was made by Councilperson Callender, seconded by Vice Mayor Sine to adjourn at 6:40 p.m.

A roll call vote on the motion was as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

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