



Office Use Only
Application No. _____

FINAL SUB-DIVISION PLAN REVIEW REQUIREMENTS

Town of Cheswold Planning and Zoning P.O. Box 220; 691 Main Street, Cheswold, DE 19936
 Phone: 302-734-6991 Fax: 302-734-1355 Email: cheswoldoffice@comcast.net
 Website: <http://chewold.delaware.gov>

The following lists the Plat Information required for submission of a Preliminary Plan associated with submitting a Final Plan Review Application (2014-01-23-005 LDU)

R = Complete data or information required

G = General information

INFORMATION	PLAT	R/G	TOWN USE COMPLETE
Name and Address of Owner and Applicant		R	
Sub-division, as approved by Kent County E911 addressing <i>(if applicable)</i> (See Article 9, Sec 2-D)		R	
Signature and seal of a registered Delaware land surveyor or professional engineer		R	
Name, signature, license number, seal, and address of engineer. Land surveyor, architect, planner, and/or landscape architect, as applicable, involved in preparation of plat		R	
Title block denoting type of application, tax map sheet, county municipality, block and lot, and street location		R	
A vicinity map at specified scale showing location of tract with reference to surrounding properties, streets, municipal boundaries, etc. within 500 feet; date of current survey		R	
Schedule of required and provided zoning district requirements including lot area, width, depth, yard, setbacks, building coverage, open space, parking, etc. (See Article 8)		R	
North arrow and scale (1" = 100')		R	
Signature blocks for Mayor and/or pertinent Municipal or County Official/s; and Municipal Engineer		R	
Certification blocks for surveyor, engineer, architect including: surveyor's or engineer's seal, signature, and certification statement that the final plat, as shown, is a correct representation of the survey as made; that all monuments indicated thereon exist and are correctly shown and that the plat complies with all requirements of the Town of Cheswold Land Use Ordinance and other applicable laws and regulations.		R	
Plan sheets no larger than 24 inches by 36 inches including a ½ inch margin outside of rules border lines or other size acceptable to the Town of Cheswold		R	
Acreage of tract to nearest tenth of an acre		R	
Date of original and all revisions		R	
Size and location of existing or proposed structures with all setbacks dimensioned (See Article 8)		R	
Locations and dimensions of existing and proposed streets, in square feet		R	
Copy and/or delineation of any existing deed restrictions or covenants		R	
Copies of and a summary of deed restrictions for the site plan, including agreements for the operation and maintenance by the property owners or agency of common areas, <i>(if applicable)</i> , open space, <i>(if applicable)</i> , recreation facilities, <i>(if applicable)</i> , surface drainage facilities, erosion and sedimentation control facilities, water supply facilities, sanitary sewer facilities, forested buffer strips, or other improvements deemed necessary by the Town Council.		R	



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INFORMATION	PLAT	R/G	TOWN USE COMPLETE
Statement attesting the right of the Town of Cheswold to enforce deed restrictions <i>(See Article 9 – Sec 3C)</i>		R	
Owners’ certification, acknowledging ownership of the property and agreeing to the Sub-division and/or development thereof, as shown on the plat and signed by the owner/s.		R	
Existing or proposed easement or land reserved for or dedicated to public use or to the residents of the proposed development.		R	
List of required regulatory approvals or permits. Conditional approval may be granted subject to other regulatory approvals		R	
Variances requested <i>(See Land Use Administrator for additional forms)</i> (See Article 4; Sec. 6)		R	
Conditional Uses requested <i>(See Land Use Administrator for additional forms)</i> (See Art. 4; Sec. 5)		R	
Payment of Application Fee/s		R	

INFORMATION	SETTING – ENVIRONMENTAL	R/G	TOWN USE COMPLETE
Property owners and lines of all parcels within 200 feet identified on most recent tax parcel map		R	
Existing streets, water courses, floodplains, wetland or other environmentally sensitive areas on and within 200 feet of site		G	
Location of all wetlands and supporting documentation		G	
Floodplains. Location of the 100 year flood plain based on current Flood Insurance Rate Map		G	
Water Resource Protection Areas		G	
Existing rights-of-way and/or easements on and within 200 feet of tract, including lands in Agricultural Preservation Districts, and lands whose development rights have been sold to preserve them for farming, (PDRs)		R	
Existing and proposed contour intervals based on NGVD datum at one-foot intervals; contours must extend at least 200 feet beyond subject property		R	
Edge of wooded areas, limits, nature and extent of wooded areas, and other significant features		R	
Existing drainage system of site and of any larger tract or basin of which it is a part <i>(See Article 12, Sec. 2)</i>		R	

INFORMATION	IMPROVEMENTS & CONSTRUCTION	R/G	COMPLETE
Water supply and distribution plan, including, (as applicable), copy of Willing and Able letter from Tidewater Utilities, Inc. <i>(See Article 11; Sec. 2)</i>		R	
Sewage collection and transmission plan <i>(See Article 11; Sec 3)</i>		R	
Approved soil erosion and sediment control plan <i>(See Article 12; Sec. 4)</i>		R	
Grading plan <i>(See Article 12; Sec. 4)</i>		R	
Approved permanent storm water management plan <i>(See Article 12; Sec. 3)</i>		R	
Additional utility infrastructure plans, including gas, telephone, electric, cable TV <i>(See Article 11; Sec. 5)</i>		R	

