

Town of Cheswold
1856



State of Delaware
1787

Town of Cheswold
Minutes of the Monthly Town Council Meeting
Monday – February 2, 2015
6:00 p.m.
Cheswold Fire Hall
371 Main Street
Cheswold, Delaware 19936

The following persons were in attendance:

Mayor Don Tinari
Vice Mayor Bob Sine
Secretary/Treasurer Theon Callender
Councilperson Sherry Lambertson

Police Department: Chief Christopher Workman

Planning Commission: 0

Town Employees: 0

of Cheswold Fire Company Present: 0

of Town Residents: 1 – Mr. Rodney Callender

of Visitors: 0

Notice:

Notice of this meeting has been made in accordance with the Delaware Open Meeting Act, by properly posting it on January 22, 2015, on the Town of Cheswold website at: <http://www.cheswold.delaware.gov>. Copies of the agenda were posted outside the Cheswold Town Hall; in the local Post Office; at the Fox Pointe Management Office and on the Official Web Site for the Town of Cheswold, at <http://www.cheswold.delaware.gov>; and was filed with the Clerk of the Town of Cheswold on January 26, 2015. Copies of the agenda were available for pick-up at the Town Hall.

Meeting:

The meeting was called to order by Mayor Tinari, at 6:27 pm, and was immediately followed by the Pledge of Allegiance and a Moment of Silence.

TOWN of CHESWOLD

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Recognition of Proper Posting of Meeting:

The Mayor declared that the meeting had been properly posted, and Secretary/Treasurer Callender stipulated that the meeting time had been properly posted on the website notice, however, the meeting start time had been incorrectly shown as 6:30 p.m. She additionally stated that a memo was also posted to the website confirming the 6:00 pm start time as correct.

Roll Call:

The Mayor requested Secretary Callender to conduct a roll call of Council members and attendance was confirmed as noted above. A quorum of members was presented to the Mayor and the meeting continued.

Agenda Review:

Mayor Tinari requested the Council review the accuracy of the agenda and for a motion to accept as presented or to make changes and amendment requests as needed.

A motion to accept the agenda as presented was made by Vice Mayor Sine and seconded by Councilperson Sherry Lambertson. A roll call vote on the motion was as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

Review of Previous Month's Minutes:

Mayor Tinari requested the Council to review the accuracy of the previous month's meeting and for a motion to accept them as presented or to make changes and amendment requests as needed.

The minutes to be reviewed were as follows:

January 5, 2015 – Public Hearing
January 5, 2015 – Monthly Town Council Meeting
January 20, 2015 – Town Council Workshop Meeting

A motion to accept all the minutes of the month of January 15 meetings, as presented was made by Vice Mayor Bob Sine and with a second to the motion from Councilperson Sherry Lambertson, the votes were as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

Treasurer's Report:

The Mayor requested Council to make any necessary statements or to make a motion to approve the following Treasury Reports.

- 1. a.** The Treasurer's Reports for the **Month of January, 2015** are as follows:

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Treasurer's Report "continued":

Monthly Cash Flow Comparisons

TOWN of CHESWOLD	December, 2014*	January, 2015
Cash Receipts	\$ 31,319.35*	\$ 8,046.00
Cash Disbursements	\$ 40,376.81	\$ 10,322.28
Negative Monthly Cash Flow	\$ 9,057.46*	\$ 2,276.28

ADMINISTRATION	December, 2014	January, 2015
Cash Receipts	\$ 15,746.35	\$ 1,677.23
Cash Disbursements	\$ 34,450.99	\$ 6,690.59
Negative Monthly Cash Flow	\$ 18,707.64	\$ 8,283.36

POLICE DEPARTMENT	December, 2014*	January, 2015
Cash Receipts	\$14,390.00*	\$ 0.00
Cash Disbursements	\$ 6,480.07	\$ 3,361.69
Positive Monthly Cash Flow	\$ 8,549.93	\$ 3,361.69

PUBLIC WORKS	December, 2014	January, 2015
Cash Receipts	\$ 1,186.00	\$ 6,368.77
Cash Disbursements	\$ 85.75	\$ 0.00
Positive Monthly Cash Flow	\$ 1,100.25	\$ 6,368.77

*Correction required to reflect additional \$4,928.00 deposit to Police Department account.

The Treasurer's Report, **(Account Balances)**, for the **Month of January, 2015** is as follows:

As of:	January, 2015
Capital Account	\$ 7,601.76
Cheswold Pride Day Account	\$ 4,515.40
Eide Grant Fund Account	\$ 6,252.70
Fire Company Account	\$ 3,317.97
General Fund Account	\$ 27,317.41
Land Use Applicant's Account	\$ 4,625.37
Litigation Account	\$ 6,812.68
Municipal Street Aid Account	\$ 33,938.10
Salle Grant Fund Account	\$ 4,166.51

A motion to accept the Treasury Report as presented was made by Vice Mayor Sine and Councilperson Lambertson made a second to the motion. The votes on the motion were as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

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Treasurer's Report "continued":

2. Requisitions

<u>Requisition #</u>	<u>Department</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By</u>
R5-00036	Police	Police Chief's Council	Dues/Meeting	\$130.00	Police Depart.
R5-00039	Police	Sirchie	Evidence Collection Bag	\$348.24	EIDE Grant

A motion to approve the Requisitions as presented was made by Vice Mayor Sine and Councilperson Lambertson made a second to the motion. The votes on the motion were as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

3. Proposed Purchases – Nothing to Report

Tax Collector's Report:

a. Month of January 2015

TAX REPORT: FISCAL YEAR 2014 – 2015

Total Amount Billed: \$132,269.33

Payments as of:

	Current Year; Past Due:	
07/31/2014	\$ 27,746.42	\$ 1,743.56
08/31/2014	\$ 59,550.10	\$ 767.97
09/30/2014	\$ 22,408.34	\$ 280.82
10/31/2014	\$ 1,494.95	\$ 286.71
11/30/2014	\$ 69.60	\$ 5.90
12/31/2014	\$ 2,542.00	\$ 264.65
01/31/2015	\$ 633.65	\$ 118.58
02/28/2015		
03/31/2015		
04/30/2015		
05/31/2015		
06/30/2015		

A motion to accept the Tax Report as presented was made by Councilperson Lambertson and Vice Mayor Sine made a second to the motion. The votes on the motion were as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

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Police Department Report – *Chief Christopher Workman*

• **TRAINING**

Per COPT requirements Officers must complete a minimum of 16 hours training including firearms re-certification, twice a year. Requests have been submitted for the following classes:

- Crime Scene Investigations
- Criminal Investigations
- Problem Oriented Policing
- Advanced Interview Techniques
- Taser Certifications

Officers will complete firearms training at Shooters Choice this month.

• **CHIEF’S CONFERENCE**

The annual Police Chief’s Conference will be held in Rehoboth Beach from May 18 through May 21, 2015. This conference will be funded through State Salle funds for each department.

• **MISCELLANEOUS**

The new fax/copier/scanner/printer supplied by the Criminal Justice Council, to support the video phone system, has been installed in the patrol room for officer use. A fax line will be attached, which will add to officer and administrative personnel safety, by providing fax usage within the confines of the police department.

• **TRAFFIC SUMMONS**

Officers issued 167 traffic summons in the month of January, 2015.

• **MONTHLY INCIDENT REPORT – January, 2015**

911 Disconnects = 0	Fraud = 0	Repossessions = 0
Accidents-H/R = 0	Fugitives = 12	Resisting Arrest = 0
Accidents-PD = 0	Harassment = 0	Robberies = 0
AED/CPR = 0	Lock Jock = 1	Sex Crimes = 0
Alarms = 3	Lost Property = 0	Solicitation = 0
Alcohol Violations = 0	Loud Party = 0	Stolen Vehicle = 0
Animal Comp = 0	Megan’s Law = 1	Suspicious Person/s = 1
Assaults = 1	Mental Patient = 1	Suspicious Vehicle/s = 0
Assist Other Agencies = 15	Misc. Investigation = 0	Terroristic Threat/s = 0
Burglary = 0	Missing Person = 0	Thefts = 0
Civil Dispute = 0	Noise Complaint = 0	Traffic Hazards = 0
Court Violation = 0	Offensive Touching = 0	Traffic Violations = 19
Criminal Impersonation = 0	Open Door/Window = 0	Trespass = 0
Criminal Mischief = 0	Overdose = 0	Unassigned = 0
Disorderly = 1	PFA Violation = 0	Unfounded = 0
Domestics = 3	Property Checks = 0	Vehicle/s – Abandoned = 0
Drugs = 0	Public Assistance = 6	Vehicle/s – Recovered = 0
DUI = 1	Pursuit = 0	Vehicle/Unauthzd Use = 0
Fight = 0	Rape = 1	Warrant Service = 1
Found Property = 1	Relay = 0	Welfare Check = 3

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Police Department Report *“continued”*: – *Chief Christopher Workman*

- **CAD SYSTEM**
Computer Aided Dispatch is a vehicular emergency response system that provides real time and GPS information. The cost is \$1,000 per car for installation and \$100 per year maintenance. However, we may be able to serve as the alpha test vehicles and obtain the system at no cost.

- **CROWN VIC**
The vehicle continues to experience maintenance issues, the latest being the replacement of a coil. This is the system replacement, required because the first coil was defective. So this repair was completed at no cost.

A motion to accept the Police Department Report as presented was made by Councilperson Lambertson and Vice Mayor Sine made a second to the motion. The votes on the motion were as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

Cheswold Fire Company Report – *Fireman Fred Neese*

- **Status Report** –
 - Fireman Neese was not in attendance, however, Secretary/Treasurer Callender reported that the Ladies Auxiliary of the Fire Company will be hosting a Valentine’s Day Dance at the Fire Hall on Saturday, February 14, 2015 at 7”00 p.m., with h’orderves and dancing. Tickets will be \$10.00

Public Works Report – *Secretary/Treasurer Theon Callender*

- **Status Report** –
The January, 2015 report, as submitted by Public Works Director Doug Burns is as follows:

	PERMITS ISSUED	NEW VIOLATIONS	CLOSED VIOLATIONS	BUSINESS LICENSES ISSUED	BUILDING INSPECTIONS
Jan. 2015	7	2	1	12	9

OTHER

41 New St. – Bank is soliciting bids to demolish entire building.

Business Licenses – 27 Renewals forwarded

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Planning Commission Report - *Secretary/Treasurer Theon Callender*

- **Status Report –**
 - **Town Hall Parking Lot – Nothing new to Report**
 - **Status Report on Old Town Water Project – Nothing new to Report**
 - **Re- Appointment of Mr. Albert Lambertson to Planning Commission**

Mayor Tinari informed the Council of his intent to re-appoint Mr. Albert Lambertson to the Planning Commission. As there were no objections voiced by any Council member, the Mayor officially re-appointed Mr. Lambertson to the Planning Commission for a five year term. Council members also expressed their appreciation for the service, cooperation and dedication exhibited by Mr. Lamabertson.

Old Business – *Sy/ecretary/Treasurer Theon Callender*

- **Status Report of PLUS Review**

Mrs. Callender reported that she attended the PLUS review conducted by the Office of State Planning Coordination, on Wednesday, January 28, 2015 and received approval for the amendment and revision to the 2010 Comprehensive Plan required by the proposed annexation of Cheswold Village Properties, LLC and Our Grace Land Holding, LLC.

It is anticipated that the formal approval letter will be received within 20 days of the meeting and upon receipt the Town Council will complete the annexation process dependent upon the receipt of the signed annexation agreements from the property owners.

New Business

- **Re-Cycling Literature Offer from DSWA**

Secretary/Treasurer Callender reported that notification was received from the Delaware State Waste Authority indicating that pamphlets, booklets and refrigerator magnets are available for distribution from municipalities to Town residents. The caveat is that the municipality must pay the mailing costs. It was unanimously agreed that the cost of the mailing prohibits the Town from participating in the project and that at least 95% of Town residents/property owners already participate in re-cycling.
- **Town Council Workshop Meeting**

The February meeting is scheduled as follows:

TUESDAY, FEBRUARY 17, 2015
6:00 pm
CHESWOLD TOWN HALL
691 MAIN STREET
CHESWOLD, DELAWARE 19936

Community Comments/Concerns

Nothing to Report

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Council Member Comments

- *Secretary/Treasurer Theon Callender* – the Federal government has provided notice that they are currently open to hiring Border Patrol Agents and suggests that interested applicants apply at USAJobs.com
 - *Vice Mayor Sine* – wanted to know the status of the dumpsters on Commerce Street, because trash is being dumped on all sides of the dumpsters. Mrs. Callender promised to check the status with the Code Enforcement Officer and to provide a report at the Workshop meeting.
 - *Councilperson Sherry Lambertson* – requested that the Code Enforcement Officer also check the status of the trash being dumped next to her property. She also requested to know if we can post State job openings on our website. Mrs. Callender promised to investigate both and report findings at the Workshop meeting.
- **Mayor's Comments**
 - Expressed his concerns about the lack of interest on the part of Town residents in participating in the municipal government. He requested the Council to give considerable thought to ways to invigorate interest and participation.

Motion to Adjourn –

A motion was made by Vice Councilperson Callender, seconded by Mayor Sine to adjourn at 6:58 p.m. and the votes on the motion were as follows:

Councilperson Theon Callender – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Sine – Yes

The motion carried with a unanimous vote.

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