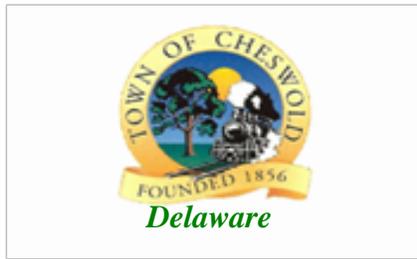


Town of Cheswold
1856



State of Delaware
1787

Town of Cheswold
Minutes of the Monthly Town Council Meeting
Monday – June 3, 2013
7:30 p.m.
Cheswold Fire Hall

The following persons were in attendance:

Mayor Donald Tinari
Councilperson Justin Curley
Councilperson Sherry Lambertson
Vice Mayor Bob Sine

Excused: Secretary/Treasurer Councilperson Theon Callender
Councilperson Mildred Johnson

Police Department: Chief Christopher Workman

Planning Commission: Chairperson Dennis Coker - Excused

Town Employees: 0

of Cheswold Fire Company Present = 1

of Cheswold Residents Present = 0

of Visitors = 0

Notice:

Notice of this meeting has been made in accordance with the Delaware Open Meetings Act, by properly posting May 24, 2013, copies of the agenda on the Official Bulletin Board outside the Cheswold Town Hall, in the local Post Office, at the Fox Pointe Management Office and on the Official Web Site for the Town of Cheswold, at www.cheswold.delaware.gov; and was filed with the Clerk of the Town of Cheswold. In addition, copies of the agenda were available for pick-up in the Town Hall.

MEETING:

The meeting was called to order by Mayor Donald Tinari, at 7:34 pm and was immediately followed by the Pledge of Allegiance and Moment of Silence.

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ROLL CALL:

The Mayor, called the roll of the Council members and attendance was confirmed as noted above. A quorum of members was presented to the Mayor and the meeting continued.

Agenda Review:

Mayor Tinari requested the Council review the accuracy of the agenda and for a motion to accept as presented or to make changes and amendment requests.

A motion to accept the agenda as presented was made by Vice Mayor Bob Sine and a second was made by Councilperson Curley. The votes on the motion were as follows:

Councilperson Justin Curley – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Robert Sine - Yes

The motion carried with a unanimous vote.

Review of Previous Month's Minutes:

At the request of the Mayor, the Council reviewed the following minutes of the previous month:

May 6, 2013 – Town Council Monthly Meeting
May 21, 2013 – Monthly Town Council Workshop Meeting

Vice Mayor Sine made a motion to accept all the minutes as presented and Councilperson Justin Curley made a second to the motion. The votes on the motion were as follows:

Councilperson Justin Curley – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Robert Sine - Yes

The motion carried with a unanimous vote.

TREASURER'S REPORT:

- a. The **Treasury Report, (Comparisons between Receipts and Disbursements)**, for the **Month of May, 2013** were not presented as a result of Secretary/Treasurer Callender being absent from the meeting due to eye surgery.

The Comparisons should be presented at the June Town Council Workshop Meeting and recorded in the minutes of the same.

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TREASURER'S REPORT "cont'd":

ACCOUNT BALANCES as of: MAY 31, 2013

GENERAL FUND:	\$ 47,174.38
MUNICIPAL STREET AID	\$ 23,712.73
SALLIE FUND:	\$ 192.06
EIDE FUND:	\$ 478.52
CAPITAL SCHOOL DISTRICT:	\$ 15,279.61
FIRE DEPARTMENT:	\$ 3,312.43
FULTON ST. 09-P-PROG-36	\$ 81.51
APPLICANT'S (LAND USE):	\$ 2,023.73
IMPACT (CAPITAL) ACCOUNT:	\$ 6,972.35
POLICE DEPARTMENT:	\$ 21,026.30
PUBLIC WORKS DEPARTMENT:	\$ 2,845.28
LITIGATION:	\$ 20,577.62

A motion to accept the Treasury Report as presented was made by Councilperson Justin Curley and Vice Mayor Bob Sine made a second to the motion and the votes were as follows:

Councilperson Justin Curley – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Robert Sine - Yes

The motion carried with a unanimous vote.

b. Requisitions

Nothing to Report

c. Proposed Purchases

Nothing to Report

Tax Collector's Report:

a. Treasurer Callender provided an update prior to the meeting for the month of May, 2013:

TAX REPORT: FISCAL YEAR 2012 - 2013

Total Amount Billed: **\$ 131,186.40**

Payments as of:

07/30/2012:	\$39,777.89
08/27/2012:	\$65,726.74
09/30/2012:	\$ 5,909.65
10/31/2012:	\$ 1,438.08
11/30/2012:	\$ 1,949.54
12/31/2012:	\$ 1,149.49
01/31/2013:	\$ 1,318.72
02/28/2013:	\$ 2,037.75
03/31/2013:	\$ 1,706.26
04/30/2013:	\$ 3,223.01
05/31/2013:	\$ 1,296.61
06/30/2013:	

Total Payments Received as of **05/31/2013:** **\$125,533.74**

Payments Due: \$ 5,652.66

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Cheswold Fire Company Report – Fireman Neese:

Mr. Neese reported the following:

- a. The ambulance fund raising drive for a new ambulance is underway.
- b. The burning ban is still in effect.
- c. June 15th is being celebrated as Safe Summer Day by Kent County and they are hosting their yearly summer kick-off at Brecknock Park.
- d. The Fire Company wishes to participate with in the 1st Annual Cheswold Pride Day.

NOTE: The Mayor mentioned that the park in Smyrna will be dedicated to former Smyrna Mayor and DLLG Executive Director George Wright, Jr., on Saturday, June 15, 2013.

Public Works Report – Mayor Donald Tinari:

- a. **Water System for Old Town** - Mayor Tinari repeated the water system history and reported that there are approximately 60 homes in Old Town. He also provided a copy of the flyer that was distributed to the residents of Old Town announcing the date and time of the water sampling and survey and requesting their participation.

The survey was conducted on Tuesday, May 28 and the sampling on Friday, May 31, 2013. The survey was done with the assistance of the USDA and the sampling with the assistance of DSWRF. In total there were approximately 6 to 10 homes surveyed and sampled. The sample results will be forwarded to the participants in the mail, or by phone if containments are found, and the Town will receive copies of the findings.

The Mayor was given other names within the Tidewater association to contact but thus far has no received a response from them. He anticipates having more to report at the Workshop meeting.

PENDING

- b. **Town Hall Parking Lot** – Secretary/Treasurer Theon Callender
Due to the absence of Mrs. Callender, the status report on this issue was tabled until the Workshop meeting.

PENDING

Planning Commission Report – Chairperson Dennis Coker:

- a. Fee Schedule Revision – currently being reviewed per Mayor Tinari.

PENDING

- b. **Meeting with Attorney Max Walton** – resulted in a recommendation to Mrs. Callender, acting as Land Use Administrator to forward a letter to Zack Excavating and Atlantic Concrete, which has been done. The Planning Commission and the Town Council may have to make some further decisions in regards to M-1 Zoning in the near future.

PENDING

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Old Business:

a. 1ST Annual Cheswold Pride Day – Councilperson Sherry Lambertson

Ms. Lambertson reported that there were no new updates, however, the Committee is scheduled to meeting on Tuesday, June 4, 2013.

PENDING

b. 2013 -2014 Budget Review – Secretary/Treasurer Theon Callender

Due to the absence of Mrs. Callender, the status report on this issue was tabled until the Workshop meeting.

PENDING

c. Credit Card Implementation Update – Mayor Donald Tinari

Mayor Tinari provided the prior history of the credit card implementation project and distributed a spreadsheet to the Council displaying the offers of the various banks proposing to provide such a service.

Processing fees and transaction fees may differ, especially by card card type, and there may be some differences in the termination fees. However, the equipment is provided by same company, regardless of the bank providing the service. The Mayor will send a copy of the spreadsheet to each of the individual three, (3), banks to confirm the accuracy of the information that he is providing.

In addition there is an annual fee of \$95.99 set by the PCIC, which is an association that sets the fees for this service. The Mayor stated that purchasing the equipment is the best option, and Vice-Mayor Sine agreed except for when the equipment malfunctions. The Mayor responded that one of the companies provides a premium service contract for \$14.59 per month. There was additional discussion between the Mayor, Vice-Mayor and Councilperson Curley concerning the merits of leasing versus purchasing of the equipment.

Councilperson Curley asked if the three banks being considered are the only ones that provide the service. The Mayor answered but these three are the most accessible to us. It was agreed to discuss further after considering responses from the City of Wilmington.

PENDING

New Business :

a. Cheswold Chatter – Secretary/Treasurer Theon Callender

Due to the absence of Mrs. Callender, the status report on this issue was tabled until the Workshop meeting.

PENDING

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b. Town Council Workshop Agenda ; Tuesday, May 21, 2013– Mayor and Council

- (1) Pending Items from Town Council Agenda – *Secretary/Treasurer Theon Callender*
- (2) Water System for Old Town – *Mayor Donald Tinari*
- (3) 1st Annual Cheswold Pride Day – *Councilperson Sherry Lambertson*
- (4) Police Department – *Chief Chris Workman*
- (5) Credit Card Implementation Project – *Mayor Donald Tinari*
- (6) Cheswold Chatter – *Secretary/Treasurer Theon Callender*
- (7) Budget Review – *Secretary/Treasurer Theon Callender*
- (8) Tax Bills - *Secretary/Treasurer Theon Callender*
- (9) Any Other Pertinent Issues– *Secretary/Treasurer Theon Callender*

COMPLETE

c. Potential Annexation - Secretary/Treasurer Theon Callender

Due to the absence of Mrs. Callender, the status report on this issue was tabled until the Workshop meeting.

PENDING

Community/Comments & Concerns:

Nothing to Report

Council Member Comments:

- a. Councilperson Justin Curley – Nothing to Report
- b. Councilperson Sherry Lambertson – Nothing to Report
- c. Vice Mayor Robert Sine – Nothing to Report

Mayor's Comments:

Nothing to Report

Adjournment:

At 8:16 p.m., Vice Mayor Bob Sine made a motion to adjourn and with a second from Councilperson Justin Curley the votes on the motion to adjourn were as follows:

Councilperson Justin Curley – Yes Councilperson Sherry Lambertson – Yes
Vice Mayor Robert Sine - Yes

The motion carried with a unanimous vote.