

Town of Cheswold
1856



State of Delaware
1787

Town of Cheswold
Minutes of the Monthly Town Council Meeting
Monday – December 2, 2013
7:30 p.m.
Cheswold Fire Hall

The following persons were in attendance:

Mayor Donald Tinari
Councilperson Theon Callender
Councilperson Mildred Johnson
Councilperson Sherry Lambertson
Vice Mayor Bob Sine

Police Department: Chief Christopher Workman

Planning Commission: Chairperson Dennis Coker

Town Employees: 0

of Cheswold Fire Company Present = 1

of Cheswold Residents Present = 2

of Visitors = 0

Notice:

Notice of this meeting has been made in accordance with the Delaware Open Meetings Act, by properly posting November 25, 2013, copies of the agenda, outside the Cheswold Town Hall, in the local Post Office, at the Fox Pointe Management Office and on the Official Web Site for the Town of Cheswold, at www.cheswold.delaware.gov; and was filed with the Clerk of the Town of Cheswold. In addition, copies of the agenda were available for pick-up in the Town Hall.

MEETING:

The meeting was called to order by Mayor Donald Tinari, at 7:35 pm and was immediately followed by the Pledge of Allegiance and Moment of Silence.

ROLL CALL:

The Mayor, requested the Secretary/Treasurer to conduct a roll call of Council members and attendance was confirmed as noted above. A quorum of members was presented to the Mayor and the meeting continued.

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Agenda Review:

Mayor Tinari requested the Council review the accuracy of the agenda and for a motion to accept as presented or to make changes and amendment requests.

A motion to accept the agenda as presented was made by Vice Mayor Bob Sine and with a second from Councilperson Sherry Lambertson, the votes on the motion were as follows:

Councilperson Theon Callender – Yes	Councilperson Mildred Johnson – Yes
Councilperson Sherry Lambertson – Yes	Vice Mayor Robert Sine - Yes
The motion carried with a vote of Yes = 3 and No =1.	

Review of Previous Month's Minutes:

Secretary/Treasurer Callender stated that due to personal illness, she was unable to complete and forward the following documents for review, by the Council, prior to the current meeting.

November 19, 2013 – Monthly Town Council Workshop Meeting
Treasury Report – November, 2013
Tax Collectors Report – November, 2013

She also informed the Council that she would make every effort, health depending, to provide those documents and reports prior to the Town Council Workshop to be held on Tuesday, November 17, 2013.

The Council reviewed the following minutes, which were available:

November 6, 2013 – Monthly Town Council Meeting

A motion to approve those minutes were made by Vice Mayor Bob Sine made a motion to accept the minutes as presented and Councilperson Sherry Lambertson made a second to the motion. The votes on the motion were as follows:

Councilperson Theon Callender – Yes	Councilperson Mildred Johnson – Yes
Councilperson Sherry Lambertson – Yes	Vice Mayor Robert Sine - Yes

The motion carried with a unanimous vote.

TREASURER'S REPORT:

- a. The **Treasury Report, (Comparisons between Receipts and Disbursements)**, for the **Month of November , 2013** - Nothing to Report until next Council meeting.
- b. **Requisitions** – the following requisition was presented for approval:

<u>REQ. #</u>	<u>DEPT.</u>	<u>VENDOR</u>	<u>EXPENSE TYPE</u>	<u>AMOUNT</u>	<u>TO BE PAID BY:</u>
2554	PD	Staples	Voice Recorder; Camcorder Disk	\$486.95	EDIE Grant

The requisition was approved for purchase by an unanimous vote of the Council.

- c. **Proposed Purchases** – Nothing to Report

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Tax Collector's Report:

- a. Month of November, 2013** will be submitted at December Workshop Meeting.

Police Department Report – *Chief Christopher Workman*

- a. Announcement** – received official re-instatement letter from COPT for Officer Susan Kline.
- b. Vehicle Maintenance**
(1) Vehicle 102 (Dodge Charger) – is pending receipt of smart siren.
(2) Vehicle 101 (Ford Crown Victoria) – the window wipers have been replaced and the previous recall completed.
- c. Toys for Tots** – the Town Hummer is on loan to Wal-mart for the program and some of the collected toys will be donated to the children of Cheswold for Christmas. The Police Department is also accepting direct toy donations at Town Hall.
- d. Holiday Contest** – the Department is sponsoring a coloring contest. The prize winner will receive a Hug Me Elmo doll, donated by Wal-mart, and there is the opportunity for two, (2) winners. The requirements of participation are:
- Must be a resident of Chewold
 - Must be between 2 and 10 years old
 - Must create a personalized safety message on the colored page
- Pages to be colored may be obtained at Town Hall, 691 Main Street, Monday through Friday, 8:30 am to 4:30 pm.
- The winners will be announced on Monday – December 23 at 4:00 p.m., at Town Hall.
- e. Toys and Food Drive** – the Department is also sponsoring its first annual collection of toys and food to be delivered to identified Town residents. The Canteen is assisting by storing perishables. Food and unwrapped toys may be delivered to Town Hall until 4:00 pm on Monday, December 23, 2013. Suggested recipient names are also being sought.

f. Monthly Activity Report – October, 2013

911 Disconnects = 2	Fugitives = 1	Repossessions = 0
Accidents = 0	Harassment = 1	Resisting Arrest = 0
Alarms = 0	Lock Jock = 1	Robberies = 1
Alcohol Violations = 1	Loud Party = 2	Sex Crimes = 0
Assaults = 0	Megan's Law = 0	Stolen Vehicle = 0
Assist Other Agencies = 13	Mental Patient = 0	Suspicious Persons = 2
Court Violations = 0	Missing Person = 0	Suspicious Vehicles = 0
Criminal Mischief = 1	Noise Complaint = 0	Thefts = 1
Disorderly = 0	Offensive Touching = 0	Traffic Hazards = 2
Domestics = 6	Property Checks = 13	Traffic Violations = 5
Drugs = 1	Public Assistance = 4	Trespass = 0
DUI = 2	Pursuit = 1	Vehicles – Abandoned = 0
Found Property = 0	Relays = 0	Welfare Checks = 4

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Cheswold Fire Company Report – *Officer Fred Neese*

- Officer Neese reminded the Council of the renovations scheduled for the Fire Hall and the need to re-schedule locations of future Town Council meetings to the 2nd Floor Board Room of the Cheswold Fire Company.
- He also advised that a public water distribution system has been installed to the Company and that a sprinkler system is scheduled to be installed soon.
- He encouraged everyone to have safe holiday by being extremely careful while driving and especially if a natural Christmas tree is being used.

Mayor Tinari expressed his and the appreciation of the Council to Officer Neese for attending our meetings, providing pertinent Fire Company information and to the Fire Company for providing a meeting location to the Town. He also expressed the wishes for a Merry Christmas and Happy New Year.

Public Works Report **Town Hall Parking Lot** – *Secretary/Treasurer Theon Callender*

Nothing new to report.

PENDING

Planning Commission Report – *Chairperson Dennis Coker*

- a. **State Line Business Supply** - is the only active review and it is currently pending review and feedback from Town Engineer Tom Wilkes.

PENDING

- b. **Land Use and Other Ordinance Revisions** – a motion was made by Vice Mayor Sine to approve the submitted revisions to the Land Use Ordinance; and to the Curfew of Minors Ordinance and all the revisions to the Ordinances reviewed and heard at the Public Hearing, held at 7:00 p.m., this evening directly before the Town Council meeting. Councilperson Sherry Lambertson made a second to the motion and the votes were as follows:

Councilperson Theon Callender – Yes
Councilperson Sherry Lambertson – Yes

Councilperson Mildred Johnson – Yes
Vice Mayor Robert Sine - Yes

The motion carried with a unanimous vote.

CLOSED

Old Business:

Community Development Block Grant (CDBG) – *Secretary/Treasurer Theon Callender*

The Grant was introduced, reviewed and discussed at the Public Hearing held for that reason, at 7:00 pm, in the Cheswold Fire Hall, just prior to this regularly scheduled Town Council meeting. Minutes of that meeting will be available for reviewing after they are approved, on the Town website: <http://cheswold.delaware.gov>.

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New Business :

a. Executive Session – Mayor; Town Council; Chief Christopher Workman

A motion was made by Councilperson Callender to move to Executive Session to discuss an individual's citizen qualifications to hold a job as prescribed by DelCode Title 29; Para. 10004 Section (b)(c). A second to the motion was made by Vice-Mayor Bob Sine and the votes on the motion were as follows:

Councilperson Theon Callender – Yes
Councilperson Sherry Lambertson – Yes

Councilperson Mildred Johnson – Yes
Vice Mayor Robert Sine - Yes

The motion carried with a unanimous vote.

The Mayor, Council and Police Chief then retired to a separate room for the discussion at 8:10 pm.

The Council returned to the regularly scheduled meeting at 8:25 pm.

b. Agenda for Town Council Workshop – Mayor and Town Council

All pending items from this meeting and new issues.

Community/Comments & Concerns:

Nothing to Report

Council Member Comments:

- a. Secretary/Treasurer Theon Callender** – Nothing to Report
- b. Councilperson Mildred Johnson** – Nothing to Report
- c. Councilperson Sherry Lambertson** – Nothing to Report
- d. Vice Mayor Bob Sine** - Nothing to Report

Mayor's Comments:

Mayor Tinari appreciated Chief Workman for the activities he has scheduled for the holidays which will result in a positive image for the Police Department and Town administration and to the community and the public at large.

Adjournment:

Councilperson Callender made a motion to adjourn and with a second from Vice Mayor Sine, the votes on the motion to adjourn were as follows:

Councilperson Theon Callender – Yes
Councilperson Sherry Lambertson – Yes

Councilperson Mildred Johnson – Yes
Vice Mayor Robert Sine - Yes

The motion carried with a unanimous vote.

The meeting adjourned at 8:38 pm.