



**Town of Cheswold  
Monthly Town Council Meeting  
March 7, 2016  
6:00 p.m.  
CHESWOLD TOWN HALL  
691 Main Street, Cheswold, Delaware 19936**

**A G E N D A**

*Meeting Notice Posted: December 22, 2015*

*Agenda Posted: February 29, 2016*

**Agenda Revised and Re-Posted: March 4, 2016**

**Revision required to add Council Personal Installation due to April meeting scheduling conflict  
Addition of Requisition for Approval**

1. Call the meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Note: The meeting was properly posted
5. Roll call of the Council Members to ensure a quorum
6. Review of the agenda; motion to accept as presented or as amended
7. **Review of Previous Month's Minutes** – *Mayor*  
Motion to accept as presented or as amended.  
February 1, 2016 - Monthly Town Council Meeting  
February 16, 2016 – No Minutes - Monthly Town Council Workshop - CANCELLED

8. **Treasurer's Report** – *Secretary/Treasurer Theon Callender*  
Discussion and changes if any, motion to approved as presented or as amended

**a. Month of February, 2016**

**b. Requisitions –**

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
R6-00089	Police Dept.	Tire Auto Center	4 Tires –Dodge Charger	\$594.56	Police Depart.

**c. Proposed Purchases – *Nothing to Report***

## Monthly Town Council Meeting

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March 7, 2016

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### 9. Tax Collector's Report – Councilperson Theon Callender

- a. February, 2016

### 10. Police Department Report – Written Report Submitted

- a. Status Report
- b. Monthly Report – February, 2016

### 11. Public Works Department Report - Town Administrator Sam Callender

- a. Proposal to Re-Hire Robert Ridgeway as Building Maintenance Technician
- b. Status of 41 New Street Demolition

### 12. Planning Commission Report – Land Use Administrator Theon Callender

- a. Membership
- b. Continuing to review revisions to Sign Article of Land Use Ordinance
- c. Status of Central Delaware Business Park Litigation

### 13. Old Business

- a. **Continued Review of Ordinance 05-04-15-009 Residential Rental Property Registration and Permitting** – Report on fees and fines applied by other municipalities in their Rental Property Ordinances. – *Town Administrator Sam Callender*

#### b. 2016 Council Election Status

- No Election
- Current Council Members
  - Mayoral Election – April 4, 2016
  - Position Appointments – April 4, 2016

#### c. Status of Pending Projects:

- “Welcome to Cheswold” packets – *Town Council members*
- Town Wide Flea Market - *Town Administrator Sam Callender*
- Town Hall Parking Lot

### 14. New Business

#### a. Hazard Mitigation Assistance Grant Programs

#### b. Monthly Town Council Workshop Meeting – Proposal to Discontinue

#### d. **2016 -2018 Council Person Installation – Mayor Donald F. Tinari**

- **Mrs. Theon E. Callender**
- **Mrs. Judith Johnson**
- **Mr. Larence Kirby**

#### e. **Selection of 2016 – 2018 Mayor – Council Members**

#### f. **Appointment of 2016 – 2018 Council Positions – Newly Selected Mayor**

**15. Community Comments/Concerns**

**16. Council Member Comments**

- Vice - Mayor Bob Sine:
- Secretary/Treasurer Sam Callender:
- Councilperson Judith Johnson:
- Councilperson Larence Kirby

**17. Mayor's Comments**

**18. Motion to Adjourn**

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.