

Town of Cheswold
1856



State of Delaware
1787

Town of Cheswold
Minutes of the Monthly Town Council Workshop Meeting
Tuesday – August 16, 2016
6:00 p.m.
Cheswold Town Hall
691 Main Street
Cheswold, Delaware 19936

The following persons were in attendance:

Mayor Bob Sine
Vice Mayor Larence Kirby
Secretary/Treasurer Theon Callender
Councilperson Judy Johnson

Councilperson Don Tinari - Excused

Police Department: Chief Christopher Workman

Town Employees: 0

of Visitors: 1 Mr. Geoffrey Boyd, 62 Wellington Way – Parkers Run

Notice:

Notice of this meeting has been made in accordance with the Delaware Open Meeting Act, by properly posting it on December 22, 2015, on the Town of Cheswold website at: <http://www.cheswold.delaware.gov>. Copies of the agenda were posted outside the Cheswold Town Hall; in the local Post Office; at the Fox Pointe Management Office and on the Official Web Site for the Town of Cheswold, at <http://www.cheswold.delaware.gov>; and was filed with the Clerk of the Town of Cheswold on August 9, 2016. In addition, copies of the agenda were available for pick-up at the Town Hall.

Meeting:

The meeting was called to order by Mayor Sine, at 6:05 pm and was immediately followed by the Pledge of Allegiance and a Moment of Silence.

NOTE: A Conditional Use Public Hearing was scheduled to begin at 6:00 pm, but the applicant was not in attendance. In order to expedite time and business, the Mayor suggested that the Workshop begin and be temporarily delayed whenever the applicant arrived.

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Roll Call:

The Mayor requested Secretary Callender to conduct a roll call of Council members and attendance was confirmed as noted above. A quorum of members was presented to the Mayor and the meeting continued.

Agenda Review:

Mayor Sine requested the Council review the accuracy of the agenda and for a motion to accept as presented or to make changes and amendment requests as needed.

A motion to accept the agenda as presented was made by Vice Mayor Kirby and seconded by Councilperson Johnson. A roll call vote on the motion resulted in a unanimous roll call vote to approve.

Requisitions:

<u>Req.#</u>	<u>Department</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By</u>
R7-00017	Public Works	EP Engine Perf.	Brakes; Calipers;-Truck & Rotors	\$1, 553.53	General Fund

A motion to accept and approve for payment the requisition as presented was made by Councilperson Johnson and a second was made by Vice Mayor Kirby. A roll call vote on both motions resulted in a unanimous vote to approve.

Proposed Purchases: *Nothing to Report*

Old Business:

- a. **Review/Decision Police Hiring** – Chief Workman re-iterated the necessity for increasing the size of the force based on recent annexations and projected increases in new homes. Vice Mayor Kirby reviewed the possibilities and probabilities of obtaining a COPS Grant, which remains slim, however, if the grant is obtained then the Town can hire an additional officer. Vice Mayor Kirby made a motion to hire another Police Officer designed to begin the Academy in March, 2017. Councilperson Johnson made a second motion and it passed with another unanimous roll call vote of the Council.

New Business:

- a. **Next Town Council Meeting:**

**Tuesday, September 6, 2016
6:00 pm
Cheswold Town Hall
691 Main Street
Cheswold, DE**

**Suggestions for Agenda may be forwarded to Mrs. Callender at:
cheswoldoffice@comcast.net**

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Community Comments – *Nothing to Report*

Councilperson Comments:

- **Vice-Mayor Larence Kirby** – *Nothing to Report*

- **Secretary/Treasurer Theon Callender** – informed Council that she will be presenting a contract from **Luff & Associates** for their review and hopeful approval at the September meeting. The purpose of the contract is to hire Luff & Associates to prepare the pre-audit materials necessary to create a yearly schedule for the completion of Town audits.
 - She also provided the current status of the proposed **Town Parking Lot** – DelDOT has returned the application to Town Engineer Tom Wilkes with approximately 25 “general” comments that must be addressed prior to approval.

 - **Division of Revenue Refund/Lottery Intercept Program** – Mrs. Callender and Town Clerk Shadina Jones attended a seminar addressing the implementation of this program to provide the opportunity for municipalities to obtain past due tax receipts. The caveat is that the Town must also provide the social security number of the delinquent tax payer, which is information that almost all municipalities do not have or maintain. Vice Mayor Kirby suggested contacting Levy Court Commissioner Allan Angel for idea and assistance, which Mrs. Callender committed to doing.

- **Councilperson Judith Johnson** – *Nothing to Report*

Mayor’s Comments:

- **Mayor Bob Sine’s Comments** – *Nothing to Report*

Motion to Temporarily Suspend:

A motion was made by Secretary/Treasurer Callender to temporarily suspend the Council Workshop meeting to allow the conduct of the Public Hearing. A second to the motion was made by Vice Mayor Kirby. The motion was approved by a unanimous roll call vote of the Town Council.

Return to Town Council Workshop

The Town Council returned to the Workshop to complete the decision process for the Conditional Use Application at 6:31pm.

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New Business:

- b. Conditional Use Application 2016-07-12-044** – an application to obtain Conditional Use approval to operate a home based virtual auto sales business. The application was submitted by Mr. Olusola Shoydiya of 74 Wellington Way – Parkers Run Development. Mr. Shoydiya confirmed that no vehicles or purchases will occur at his residence and the business will be conducted strictly on-line. With that assurance, Mr. Geoffrey Boyd of 62 Wellington Way – Parkers Run Development agreed to withdraw any opposition he may have had to the approval.

Vice Mayor Kirby made a motion to approve the application and Councilperson Johnson provided a second to the motion based on the condition that no vehicles were ever to be parked at the residence or within the Parkers Run Development for physical sale or that there be an increase in pedestrian traffic related to the physical sale of automobiles from 74 Wellington Way.

Without further question or discussion. A unanimous vote approved the motion and Mrs. Callender informed Mr. Shoydiya that his Certificate of Zoning Compliance, which is required by the State of Delaware should be ready by Thursday or Friday.

Motion to Adjourn

A motion was made by Councilperson Callender, seconded by Councilperson Johnson to adjourn at 6:36 p.m. A roll call vote on the motion resulted in a unanimous vote to approve. The meeting adjourned immediately thereafter.

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