

Town of Cheswold
1856



State of Delaware
1787

**Town of Cheswold
Monthly Town Council Meeting
Monday - October 3, 2016
6:00 p.m.
CHESWOLD FIRE HALL
371 Main Street, Cheswold, Delaware 19936**

A G E N D A

Meeting Notice Posted: *December 22, 2015*
Agenda Posted: *September 26, 2016*

1. Call the meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Note: The meeting was properly posted
5. Roll call of the Council Members to ensure a quorum
6. Review of the agenda; motion to accept as presented or as amended
7. **Review of Previous Month's Minutes** – *Mayor*
Motion to accept as presented or as amended.
September 6, 2016 - Monthly Town Council Meeting
September 20, 2016 - Monthly Town Council Workshop Cancelled – NO MINUTES
8. **Treasurer's Report** – *Secretary/Treasurer Theon Callender*
Discussion and changes if any, motion to approved as presented or as amended
 - a. **Month of September, 2016**
 - b. **Requisitions** –

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
R7-00010	Police Dept.	IACP	Per Diem Expenses	\$352.00	Police Dept.
 - c. **Purchase Orders** -

<u>P.O. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
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9. Tax Collector's Report – Councilperson Theon Callender
a. September, 2016

10. Police Department Report – Chief Christopher Workman
a. Status Report
b. Monthly Report – September, 2016

11. Public Works Department Report - Town Administrator Sam Callender
a. Monthly Report – September, 2016
b. 30 New Street
c. 53 School Lane
d. 215 Commerce Street
e. Leyland Village
 – 30 Leyland Lane
 – 104 Leyland Lane
d. Town Hall
 - New Sign
 - New Flagpole
 - Armotech Security Window

12. Planning Commission Report – Land Use Administrator Theon Callender
a. Continuing to review **revisions to Sign Article** of Land Use Ordinance

b. Application Review – Commission reviewing Final Plans for McGinnis Green 2016-06-22-043

13. Old Business
a. Continued Review of Ordinance 05-04-15-009 Residential Rental Property Registration and Permitting – Revised and forwarded to Planning Commission Attorney Max Walton for review on Thursday, July 21, 2016. Response Pending

b. **Status of Pending Projects - Town Administrator Sam Callender**
 • Town Wide Flea Market – Status from Councilperson Judith Johnson
 • Town Hall Parking Lot – Revised plans have been forwarded to DelDOT

c. **Town Charter Update** – Vice Mayor Kirby

d. **Monthly Town Council Workshop Meeting –Vote to Dismiss**

14. New Business
a. **Return on Insurance Premium** – Decision Required

b. **Wal-mart Gift Card Donation** – Use Decision Required

c. **USDA Rural Community Development Initiative**

14. New Business – “continued”

d. Hazard Mitigation Plan Approval

e. Frankford, DE Well Water Issue Review

15. Community Comments/Concerns

16. Council Member Comments

- Vice - Mayor Larence Kirby:
- Secretary/Treasurer Sam Callender:
- Councilperson Judith Johnson:
- Councilperson Donald F. Tinari:

17. Mayor Robert W. Sine’s Comments

18. Motion to Adjourn

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.