

*Town of Cheswold*  
1856



*State of Delaware*  
1787

**Town of Cheswold  
Monthly Town Council Meeting  
Tuesday - May 2, 2017  
6:00 p.m.  
CHESWOLD FIRE HALL  
371 MAIN STREET  
Cheswold, Delaware 19936**

**A G E N D A**

**Meeting Notice Posted: March 15, 2017**

**Agenda Posted: April 24, 2017**

1. Call the meeting to order – *Mayor Robert W. Sine*
2. Pledge of Allegiance
3. Moment of Silence
4. Acknowledgement that the meeting was properly posted
5. Roll call of the Council Members ensure a quorum – *Secretary Theon Callender*
6. Review of the agenda; motion to accept as presented or as amended
7. Review of Previous Month’s Minutes – *Mayor*  
Motion to accept as presented or as amended.  
April 3, 2017 - Monthly Town Council Meeting
8. Treasurer’s Report – *Secretary/Treasurer Theon Callender*  
Discussion and changes if any, motion to approved as presented or as amended

**a. Month of April, 2017**

**b. Requisitions -**

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
R7-00133	Police	Arrow Safety	Duty Gear – New Recruit	\$503.09	Police Dept.
R7-00137	Police	Del. Police Chief Council.	Registration	\$740.00	Salle Grant

**c. Proposed Purchase/s -**

<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
<i>Nothing to Report</i>				

9. Tax Collector's Report – *Councilperson Theon Callender*
  - a. April, 2017
  
10. Police Department Report – *Chief Christopher Workman*
  - a. Status Report
  - b. Monthly Report – April, 2017
  
11. Public Works Department Report - *Town Administrator Sam Callender*
  - a. **MONTHLY REPORT – April, 2017**
  
  - b. **CODE ENFORCEMENT PROPERTIES**
    - 11 Commerce Street
    - 30 Leyland Land
    - 30 New Street -**PENDING** (advice from Attorney)
    - 33 New Street
    - 41 Commerce
    - 53 School Lane
    - 176 Boggs Run
    - 179 Commerce St
  
  - c. **TOWN HALL**
    - Status of Renovation
    - Parking Lot
  
  - d. **CONSTRUCTION REPAIRS**
    - Sidewalk on n/s Main Street east of railroad – **PENDING**
  
12. Planning Commission Report – *Land Use Administrator Theon Callender*

**Nothing to Report**
  
13. OLD BUSINESS
  - a. Continued Review of **Ordinance 05-04-15-009 Residential Rental Property Registration and Permitting** – Revised and forwarded to Planning Commission Attorney Max Walton for review on Thursday, July 21, 2016. **RESPONSE PENDING**
  
  - b. **Status of Pending Projects**
    - **Town Charter Update** – *Vice Mayor Larence Kirby*  
**ON HOLD**
  
    - **MS4 Status** – *Town Administrator Sam Callender*  
**PENDING**
  
14. NEW BUSINESS
  - a. **DRBA & Town of Cheswold Community Day** – *Town Administrator Sam Callender*

NEW BUSINESS "*continued*"

- b. Legislative Updates** (as reported by Lincoln Willis) - *Town Administrator Sam Callender*
- c. LUCA - Local Update of Census Addresses** – *Town Administrator Sam Callender*  
Councilperson needed to complete project.

15. COMMUNITY COMMENTS/CONCERNS

16. Council Member Comments

- Vice Mayor Larence Kirby:
- Councilperson Sam Callender:
- Councilperson Judith Johnson:
- Councilperson Matthew Asinger:

17. **Mayor Robert W. Sine's Comments:**

18. Motion to Adjourn

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.