



Office Use Only
Application No. _____

CONCEPT PLAN REQUIREMENTS

Town of Cheswold Planning and Zoning P.O. Box 220; 691 Main Street, Cheswold, DE 19936
 Phone: 302-734-6991 Fax: 302-734-1355 Email: cheswoldoffice@comcast.net
 Website: <http://chewold.delaware.gov>

The following lists the Plat Information required for submission of a Preliminary Plan associated with submitting a Concept Plan Review Application (2014-01-23-003 LDU)

R = Complete data or information required

G = General information

INFORMATION	PLAT	R/G	TOWN USE COMPLETE
Name and Address of Owner and Applicant		R	
Sub-division or Development name, <i>(if applicable)</i> (See Article 9, Sec 2-C)		R	
Title block denoting type of application, tax map sheet, county municipality, block and lot, and street location		G	
A vicinity map at specified scale showing location of tract with reference to surrounding properties, streets, municipal boundaries, etc. within 500 feet; date of current survey		G	
Schedule of required and provided zoning district requirements including lot area, width, depth, yard, setbacks, building coverage, open space, parking, etc. (See Article 8)		R	
North arrow and scale		R	
Plan sheets no larger than 24 inches by 36 inches including a ½ inch margin outside of rules border lines or other size acceptable to the Town of Cheswold		R	
Acreage of tract to nearest tenth of an acre		G	
Date of original and all revisions		R	
Size and location of existing or proposed structures with all setbacks dimensioned (See Article 8)		R	
Proposed lot lines and areas of lots in square feet (See Article 9, Sec 3)		G	
Locations and dimensions of existing and proposed streets, <i>(if applicable)</i>		G	
Copy and/or delineation of any existing deed restrictions or covenants		G	
Existing or proposed easement or land reserved for or dedicated to public use or to the residents of the proposed development, <i>(if applicable)</i>		G	
Development or staging plans		G	
List of required regulatory approvals or permits. Conditional approval may be granted subject to other regulatory approvals		G	
Variances requested <i>(See Land Use Administrator for additional forms)</i> (See Article 4; Sec. 6)		G	
Conditional Uses requested <i>(See Land Use Administrator for additional forms)</i> (See Art. 4; Sec. 5)		G	
Payment of Application Fee		R	

INFORMATION	SETTING – ENVIRONMENTAL	R/G	TOWN USE COMPLETE
Property owners and lines of all parcels within 200 feet identified on most recent tax parcel map		G	
Existing streets, water courses, floodplains, wetland or other environmentally sensitive areas on and within 200 feet of site		G	
Existing rights-of-way and/or easements on and within 200 feet of tract, including lands in Agricultural Preservation Districts, and lands whose development rights have been sold to preserve them for farming, (PDRs)		G	
Edge of wooded areas, limits, nature and extent of wooded areas, and other significant features		G	



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INFORMATION	IMPROVEMENTS & CONSTRUCTION	R/G	TOWN USE COMPLETE
Vehicular and pedestrian circulation patterns , <i>(if applicable)</i> (See Article 10)		G	
Parking and loading plan showing spaces, size and type, aisle width, curb cuts, drives, driveways, and all ingress and egress areas and dimensions, <i>(as it applies)</i> (See Article 14)		G	
Lots numbered in consecutive numerical order		G	
Other information required by the Town of Cheswold, Kent County, or other departments and agencies involved in approval of plan		G	

NOTES:

FOR TOWN USE ONLY

Date Certified as Complete: _____ Land Use Administrator: _____

Date Submitted to Planning Commission for Review: _____