

# INSPECTIONS

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<i>Effective Date:</i> <b>April 15, 2013</b>	<i>Directive Number:</i> <b>10-1-18</b>
<i>Special Instructions:</i>	
<i>Distribution:</i> <b>All Sworn &amp; Civilian Personnel</b>	<i>Last Re-Evaluation Date:</i> <i>Total Pages:</i> 1

## **I. PURPOSE**

The purpose of this directive is to insure that officers' appearance meets regulation standards and that equipment is properly worn, in good working order, and maintained.

## **II. POLICY**

The proper appearance of officers and the effectiveness of their equipment is essential. Most important is that equipment is functional and effective. Therefore, it is the responsibility of supervisors to inspect officers and equipment as set forth in Section III below.

## **III. PROCEDURES**

- A. Inspections of each officer will be conducted by supervisors. These inspections will be random.
- B. The inspections will include uniforms, shoes, weapons, departmental issued equipment, haircuts, lockers and vehicles.
- C. All inspection files will be kept for reference.
- D. Deficient equipment or shortcomings of officers will be noted and re-inspected at the supervisor's direction. The failure of an officer to correct a deficiency will result in disciplinary action.

ORDERED and EXECUTED this 15<sup>th</sup> day of APRIL, 2013

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Christopher Workman  
Chief of Police