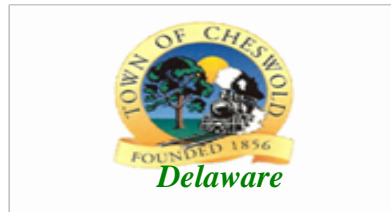


Town of Cheswold
1856



State of Delaware
1787

**Town of Cheswold
Monthly Town Council Meeting
Tuesday - November 7, 2017
6:00 p.m.
CHESWOLD FIRE HALL
371 MAIN STREET
Cheswold, Delaware 19936**

A G E N D A

Meeting Notice Posted: *March 15, 2017*

Agenda Posted: *October 30, 2017*

1. Call the meeting to order – *Mayor Robert W. Sine*
2. Pledge of Allegiance
3. Moment of Silence
4. Acknowledgement that the meeting was properly posted
5. Roll call of the Council Members ensure a quorum – *Secretary Theon Callender*
6. Review of the agenda; motion to accept as presented or as amended
7. Review of Previous Month's Minutes – *Mayor*
Motion to accept as presented or as amended.
October 2, 2017 - Monthly Town Council Meeting
8. Treasurer's Report – *Secretary/Treasurer Theon Callender*
Discussion and changes if any, motion to approved as presented or as amended

a. Month of October, 2017

b. Requisitions -

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
R8-00029	Police	Axon	Axon Taser	\$1,720.00	Violent Crimes Grant
R8-00030	Police	Brandywine Smyrna, Inc.	Radiator/Fan-Dodge	\$1,339.20	General Fund
R8-00031	Police	Motorola Solutions	Portable Radio +	\$2,878.13	Violent Crimes Grant

c. Proposed Purchase/s -

<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
Admin.	KCI Engineering	Inventory & Insp. MS4	\$13,139.00	General Fund

9. Tax Collector's Report – *Councilperson Theon Callender*
 - a. October, 2017
 - b. Review and Potential Approval of Tax Delinquency Process
10. Police Department Report – *Chief Christopher Workman*
 - a. Status Report
 - b. Monthly Report – October , 2017
11. Public Works Department Report - *Town Administrator Sam Callender*
 - a. **MONTHLY REPORT – October, 2017**
 - b. **CODE ENFORCEMENT PROPERTIES**
 - 30 Leyland Land
 - 30 New Street
 - 33 New Street
 - 53 School Lane
 - 77 School Lane
 - 176 Boggs Run
 - 179 Commerce St
 - 215 Commerce St.
 - c. **TOWN HALL**
 - Status of Renovation
 - Parking Lot
 - d. **CONSTRUCTION REPAIRS**
 - Sidewalk on n/s Main Street east of railroad – **PENDING RESPONSE FROM CTF**
12. Planning Commission Report – *Land Use Administrator Theon Callender*
 - 2020 Comprehensive Plan Update
13. OLD BUSINESS
 - a. Continued Review of **Ordinance 05-04-15-009 Residential Rental Property Registration and Permitting** – Revised and forwarded to Planning Commission Attorney Max Walton for review on Thursday, July 21, 2016. **RESPONSE PENDING**
 - b. **Status of Pending Projects**
 - **Town Charter Update – Vice Mayor Larence Kirby**
 - a. **Section 2 – Current Territorial Limits**
From: Remove entire written description of territorial limits
To: Section 2 – Metes and Bounds
The boundaries of the Town of Cheswold are hereby established and declared as recorded on the official map of record in the Recorder of Deeds Office for Kent County of the State of Delaware as presently existing and as hereinafter amended.

13. OLD BUSINESS – “continued”

- **Town Charter Update**

*(The change above is RECOMMENDED BY: Office of State Planning Coordination.
(REQUIRES: Procedure for producing and recording the Municipal Boundary Map.
Develop standard procedures of recording annexations and updating the Boundary Map.
Sub. GGESTION: Contact Town of Camden – they have completed this process)*

- b. Section 4.2.2 (i) – Enumeration of Powers**

From: for slum clearance and redevelopment, urban renewal, revitalization, or rehabilitation of blighted areas or removal of dangerous buildings,

To: redevelopment, urban renewal, revitalization, or rehabilitation of blighted areas or removal of dangerous buildings.

- c. Water to Old Town – PENDING RESPONSE FROM STATE REP COMMITTEE**

14. NEW BUSINESS

- a. Review and Potential Vote on Final Plan Application 2017-07-31-056**

Plan proposes to construct a new 10,800 square foot storage building on the site fronting on Holly Oak Lane. All other necessary approvals have been acquired including a recommendation to approve from the Planning Commission in Memo #17-004

15. COMMUNITY COMMENTS/CONCERNS

16. Council Member Comments

- Vice Mayor Larence Kirby:
- Councilperson Sam Callender:
- Councilperson Judith Johnson:
- Councilperson Matthew Asinger:

17. Mayor Robert W. Sine's Comments:

18. Motion to Adjourn

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.