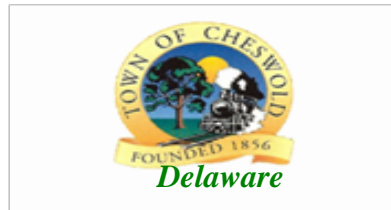


Town of Cheswold
1856



State of Delaware
1787

**Town of Cheswold
Monthly Town Council Meeting
Monday - December 4 2017
6:00 p.m.
CHESWOLD TOWN HALL
691 MAIN STREET
Cheswold, Delaware 19936**

A G E N D A

Meeting Notice Posted: *March 15, 2017*

Agenda Posted: *November 28, 2017*

Agenda posted 1 day late due to Town Administrator & Town Clerk being on Jury Duty

1. Call the meeting to order – *Mayor Robert W. Sine*
2. Pledge of Allegiance
3. Moment of Silence
4. Acknowledgement that the meeting was properly posted
5. Roll call of the Council Members ensure a quorum – *Secretary Theon Callender*
6. Review of the agenda; motion to accept as presented or as amended
7. Review of Previous Month's Minutes – *Mayor*
Motion to accept as presented or as amended.
November 7, 2017 - Monthly Town Council Meeting
8. Treasurer's Report – *Secretary/Treasurer Theon Callender*
Discussion and changes if any, motion to approved as presented or as amended
 - a. **Month of November, 2017**

b. Requisitions -

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
<i>Nothing to Report</i>					

c. Proposed Purchase/s -

<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
Admin.	KCI Engineering	Inventory & Insp. MS4	\$13,139.00	General Fund
Pending response from Remington, Vernick & Beach Engineering				

9. Tax Collector's Report – *Councilperson Theon Callender*
 - a. November, 2017
 - b. Review and Vote on Tax Lien Properties
 10. Police Department Report – *Chief Christopher Workman*
 - a. Status Report
 - b. Monthly Report – October , 2017
 - c. Review and Vote on FY17 COPS Grant Application
 11. Public Works Department Report - *Town Administrator Sam Callender*
 - a. **MONTHLY REPORT – November, 2017**
 - b. **CODE ENFORCEMENT PROPERTIES**
 - 30 Leyland Land
 - 30 New Street
 - 33 New Street
 - 53 School Lane
 - 77 School Lane
 - 176 Boggs Run
 - 179 Commerce St
 - 215 Commerce St.
 - c. **TOWN HALL**
 - Status of Renovation
 - Parking Lot
 - d. **CONSTRUCTION REPAIRS**
 - Sidewalk on n/s Main Street east of railroad – **PENDING RESPONSE FROM CTF**
 12. Planning Commission Report – *Land Use Administrator Theon Callender*
 - 2020 Comprehensive Plan Update
 13. OLD BUSINESS
 - a. Continued Review of **Ordinance 05-04-15-009 Residential Rental Property Registration and Permitting** – Revised and forwarded to Planning Commission Attorney Max Walton for review on Thursday, July 21, 2016. **RESPONSE PENDING**
 - b. **Status of Pending Projects**
 - **Town Charter Update – Vice Mayor Larence Kirby**
 - a. **Section 2 – Current Territorial Limits**

From: Remove entire written description of territorial limits

To: Section 2 – Metes and Bounds

The boundaries of the Town of Cheswold are hereby established and declared as recorded on the official map of record in the Recorder of Deeds Office for Kent County of the State of Delaware as presently existing and as hereinafter amended.
- NOTE:** At last month's meeting, the Council directed Mrs. Callender to contact Mr. Dave Edgell of the Office of State Planning Coordination to obtain additional information about the requirements for implementing Metes and Bounds. Subsequent to the meeting, Mrs. Callender found Memo 05-16-2013-47 from Mrs. Callender to the Council of that time, documenting the process for implementing Metes and Bounds and her view of the pros and cons of doing so.

13. OLD BUSINESS – “continued”

- **Town Charter Update**

- b. Section 4.2.31 - Fine Limit**

- From:** May provide for the punishment of a violation of any ordinance of the Town by fine or imprisonment or both, not exceeding \$500.00 or thirty days imprisonment.

- To:** May provide for the punishment of a violation of any Ordinance of the Town by fine or imprisonment or both, as specified by the applicable Ordinance.

- c. Water to Old Town – Town Administrator Sam Callender**

14. NEW BUSINESS

- a. Review and Potential Vote on Final Plan Application 2017-07-31-056**

- Plan proposes to construct a new 10,800 square foot storage building on the site fronting on Holly Oak Lane. All other necessary approvals have been acquired including a recommendation to approve from the Planning Commission in Memo #17-004

- b. Introduction of Potential Councilmember Candidates**

- 1. Mr. Santo Faronea – Nobles Pond
 - 2. Mr. Mark Moxley – Jarrell Properties

15. COMMUNITY COMMENTS/CONCERNS

16. Council Member Comments

- Vice Mayor Larence Kirby:
- Councilperson Sam Callender:
- Councilperson Judith Johnson:
- Councilperson Matthew Asinger:

17. Mayor Robert W. Sine’s Comments:

18. Motion to Adjourn

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.