

Town of Cheswold
1856



State of Delaware
1787

**Town of Cheswold
Monthly Town Council Meeting
Monday - January 8, 2018
6:00 p.m.
CHESWOLD TOWN HALL
691 MAIN STREET
Cheswold, Delaware 19936**

A G E N D A

Meeting Notice Posted: *December 18, 2017*

Agenda Posted: *December 21, 2017*

Revised: December 27, 2017 to add Executive Session

1. Call the meeting to order – *Mayor Robert W. Sine*
2. Pledge of Allegiance
3. Moment of Silence
4. Acknowledgement that the meeting was properly posted
5. Roll call of the Council Members ensure a quorum – *Secretary Theon Callender*
6. Review of the agenda; motion to accept as presented or as amended
7. Review of Previous Month’s Minutes – *Mayor*
Motion to accept as presented or as amended.
December 4, 2017 - Monthly Town Council Meeting
8. Treasurer’s Report – *Secretary/Treasurer Theon Callender*
Discussion and changes if any, motion to approved as presented or as amended

a. Month of December, 2017

b. Requisitions -

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
<i>Nothing to Report</i>					

c. Proposed Purchase/s -

<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
Admin.	KCI Engineering	Inventory & Insp. MS4	\$13,139.00	General Fund
Admin.	RV Engineering	Inventory & Insp. MS4	\$12,500.00	General Fund

9. Tax Collector's Report – *Councilperson Theon Callender*
 - a. December, 2017
 - b. Review and Vote on Tax Lien Properties

10. Police Department Report – *Chief Christopher Workman*
 - a. Status Report
 - b. Monthly Report – December , 2017
 - c. Yearly Report - 2017

11. Public Works Department Report - *Town Administrator Sam Callender*
 - a. **MONTHLY REPORT – December, 2017**

 - b. **CODE ENFORCEMENT PROPERTIES**
 - 30 New Street
 - 33 New Street
 - 176 Boggs Run
 - 179 Commerce St

 - c. **TOWN HALL**
 - Status of Renovation
 - Parking Lot

 - d. **CONSTRUCTION REPAIRS**
 - Sidewalk on n/s Main Street east of railroad – **PENDING RESPONSE FROM CTF**

12. Planning Commission Report – *Land Use Administrator Theon Callender*
 - 2020 Comprehensive Plan Update

13. Vote to Move to Executive Session
Purpose: Discussion of an individual citizen's qualifications to hold a job

14. Return to Regular Session

15. OLD BUSINESS
 - a. Continued Review of **Ordinance 05-04-15-009 Residential Rental Property Registration and Permitting** – Revised and forwarded Town Attorney Fred Townsend. Expect response in January. **RESPONSE PENDING**

 - b. **Status of Pending Projects**
 - **Town Charter Update** – *Vice Mayor Larence Kirby*
 - a. **Section 2 – Current Territorial Limits**
From: Remove entire written description of territorial limits
To: Section 2 – Metes and Bounds
The boundaries of the Town of Cheswold are hereby established and declared as recorded on the official map of record in the Recorder of Deeds Office for Kent County of the State of Delaware as presently existing and as hereinafter amended.

NOTE: Subsequent to the meeting, Mrs. Callender found Memo 05-16-2013-47 from Mrs. Callender to the Council of that time, documenting the process for implementing Metes and Bounds and her view of the pros and cons of doing so. In the December meeting, Vice Mayor Kirby requested additional time to review the Memo, prior to presenting an opinion or vote on this item.

16. OLD BUSINESS – “continued”

- **Town Charter Update**

- b. Section 5.2.1. – General**

From: Candidates for the Town Council must be at least 21 years of age, have been a bonafide domiciliary of the Town for a period of at least one year immediately prior to the date of the election, and otherwise qualified to vote at the annual Town election as provided in 5.4.2. No person having been convicted of a felony or a crime of moral turpitude shall be qualified to be a candidate for office on the Town Council.

To: Candidates for the Town Council must be at least 21 years of age; have been a member of a bonafide domiciliary of the Town for a period of at least one, (1), year immediately prior to the date of the election, and otherwise qualified to vote at the annual Town election as provided in 5.4.2. No person having been convicted of a felony shall be qualified to be a candidate for office on the Town Council.

- c. Water to Old Town – Town Administrator Sam Callender
Pending response from State Representative Trey Paradee**

17. NEW BUSINESS

- a. Review and Potential Vote on Final Plan Application 2017-11-03-060**

Plan proposes to construct a new 13,530 square foot storage building on their existing site of metal storage buildings on the west side of Holly Oak Road. All other necessary approvals have been acquired including a recommendation to approve from the Planning Commission in Memo #17-005.

18. COMMUNITY COMMENTS/CONCERNS

19. Council Member Comments

- Vice Mayor Larence Kirby:
- Councilperson Sam Callender:
- Councilperson Judith Johnson:
- Councilperson Santo Faronea:
- Councilperson Mark Moxley:

20. Mayor Robert W. Sine’s Comments:

21. Motion to Adjourn

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.