

Town of Cheswold
1856



State of Delaware
1787

**Town of Cheswold
Monthly Town Council Meeting
Monday - May 7, 2018
6:00 p.m.
CHESWOLD TOWN HALL
691 MAIN STREET
Cheswold, Delaware 19936**

A G E N D A

Meeting Notice Posted: December 18, 2017

Agenda Posted: April 30, 2018

1. Call the meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Note: The meeting was properly posted
5. Swearing In and Seating of Extended Town Council members
**Councilperson Larence Kirby
Councilperson Theon Callender**
6. Appointment of Vice-Mayor and Secretary/Treasurer-Town Administrator by Mayor Sine
7. Roll call of the Council Members ensure a quorum
8. Review of the agenda; motion to accept as presented or as amended
9. **Review of Previous Month's Minutes** - *Mayor*
Motion to accept as presented or as amended:
April 2, 2018

10. Treasurer's Report – Secretary/Treasurer Theon Callender

Discussion and changes if any, motion to approved as presented or as amended

a. Month of April, 2018

b. Requisitions –

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
R8-00061	Police Dept.	Major Police Supply	Emerg. Equip-Charger	\$4,116.18	CJC Grant/Donation

c. Proposed Purchase/s -

<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
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11. Tax Collector's Report – Councilperson Theon Callender

a. April, 2018

12. Police Department Report – Chief Christopher Workman

a. Status Report

b. Monthly Report – April, 2018

13. Public Works Department Report – Code Enforcement Officer Mike Callender

a. Monthly Report – April, 2018

b. Code Enforcement Properties

14. Human Resources Report – Town Clerk Shadina Jones

a. Employee Status Change

b. Position Title Change

c. New Employee

15. Planning Commission Report – Land Use Administrator Sam Callender

a. 2020 Comprehensive Plan – Status

b. PC Memo 18-001 Review and vote on Planning Commission recommendation to approve the Preliminary Plan Application #2018-02-16-062 for the expansion of the parking lot of the Cheswold Fire Company located on the south side of Main Street, opposite the Fire Company, Map ID 3-03-04611-01-1700-00-001.

c. PC Memo 18-002 Review and vote on Planning Commission recommendation to approve the Preliminary/Final Plan Application #2018-03-26-063 for the replacement of the Salt Barn located in the DelDOT Maintenance Yard, at 4275 Seven Hickories Road, Cheswold, Delaware, Map ID 3-03-04615-01-0100-00-000.

16. Old Business

a. Status of Pending Projects

- **Town Charter Update** – *Vice Mayor Larence Kirby*
Review of proposed changes as submitted by Secretary/Treasurer Callender

1. Section 6.2.4 – Filling Vacancies

From: Filling Vacancies

To: Filling Vacancies of Council Appointed Officers

2. Section 6.2.4 – Filling Vacancies of Council Appointed Officers

From: If a vacancy shall occur in the office of any officer elected by the Town Council, the Council shall fill such vacancy for the unexpired term by a person qualified to fill the post.

To: If a vacancy shall occur in the office of any officer appointed by the Mayor and approved by the Council, the Council shall fill such vacancy for the unexpired term by a person qualified to fill the post.

17. New Business

- a. Proposal to Purchase Town Owned Lane**

18. Community Comments/Concerns

19. Council Member Comments

20. Motion to Adjourn

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.