



**Town of Cheswold
Monthly Town Council Meeting
Monday - July 2, 2018
6:00 p.m.
CHESWOLD TOWN HALL
691 MAIN STREET
Cheswold, Delaware 19936**

A G E N D A

Meeting Notice Posted: December 18, 2017

Agenda Posted: June 27, 2018

*Agenda Posted Late Due to Illness of Secretary/Treasurer
5-28-2018 Agenda Revised to add Section 11c*

1. Call the meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Note: The meeting was properly posted
5. Roll call of the Council Members ensure a quorum
6. Review of the agenda; motion to accept as presented or as amended
7. **Review of Previous Month's Minutes** – Mayor
Motion to accept as presented or as amended:
June 4, 2018 - Monthly Town Council Meeting

8. **Treasurer's Report** – Secretary/Treasurer Theon Callender
Discussion and changes if any, motion to approved as presented or as amended
 - a. **Month of June, 2018**

b. Requisitions –

| <u>Req. #</u> | <u>Dept.</u> | <u>Vendor</u> | <u>Item</u> | <u>Amount</u> | <u>To Be Paid By:</u> |
|---------------|--------------|---------------|-----------------------|---------------|-----------------------|
| R8-00072 | Police Dept. | Lawmen Supply | Duty & Off Duty Glock | \$1,152.00 | Violent Crimes Grant |

c. Proposed Purchase/s -

| <u>Dept.</u> | <u>Vendor</u> | <u>Item</u> | <u>Amount</u> | <u>To Be Paid By:</u> |
|--------------|---------------|-------------|---------------|-----------------------|
|--------------|---------------|-------------|---------------|-----------------------|

Nothing to Report

9. 2018 - 2019 Confirmed Budget

- a. Presented by: *Sam Callender, Secretary/Treasurer*

10. Tax Collector's Report – *Councilperson Theon Callender*

- a. June, 2018
- b. Delinquent Tax Status – *Town Clerk Shadina Jones*

11. Police Department Report – *Chief Christopher Workman*

- a. Status Report
- b. Monthly Report – June, 2018
- c. **Swearing In Ceremony – Officer Miles H. Little**

12. Public Works Department Report – *Code Enforcement Officer Mike Callender*

- a. Monthly Report – June, 2018
- b. Code Enforcement Properties
- c. Combination and Revision of Fee Schedules

13. Planning Commission Report – *Land Use Administrator Sam Callender*

- a. **2020 Comprehensive Plan** – Status
 - a. **Pre-Plus Review Response**
 - b. Questionnaire Meeting – July 9, 2018 – Nobles Pond – 6:00 pm

14. Ordinances

- a. **DRAFT Ordinance 05-04-15-009**
Proposed Ordinance to require landlords to provide for code enforcement inspections prior to the rental of residential properties

15. Resolutions – *Town Administrator Sam Callender*

- a. **Resolution 07-02-2018-085** - Resolution for the Public Hearing of the Revision of the 2012 International Residential Code of the Town of Cheswold
- b. **Resolution 07-02-2018-086** - Resolution for the Public Hearing for the Establishment of the Residential Rental Property Registration, Inspection and Permitting in the Town of Cheswold
- c. **Resolution 07-02-2018-087** – Resolution for the Public Hearing of the Combination and Revision of Fee Schedules in the Town of Cheswold

16. Old Business

a. Status of Pending Projects

- **Town Charter Update** – *Vice Mayor Larence Kirby*
Review of proposed changes as submitted by Secretary/Treasurer Callender

Section 6.5 Filling Vacancies on Council

From: Filling Vacancies on Council

To: Vacancies on Council

Delete: Section 6.5 Filling Vacancies on Council

Add: Section 6.5.1 - Vacancies on Council

In case of a vacancy on the Council, the remaining Council members shall elect another qualified person to serve until the next Town election at which time the voters shall elect a candidate to serve the remainder of the term if any; provided that if the vacancy occurs within thirty, (30), days of the annual Town election, the remaining council members shall elect a person to fill the remainder of the term.

Add: Section 6.5.2 – Exemption to Residency Qualifications

The Council reserves the right to elect a candidate who does not meet the residency qualification, (see Section 5.2.1-Qualifications), to fill any vacant position regardless of time remaining in the vacant position.

b. **Town of Cheswold vs. Central Delaware Business Park** – *Land Use Administrator Callender* **WE WON!!!!!!!!!!!!**

- Next Steps

c. **Water to, (Fire Hydrants for) Old Town** - *Land Use Administrator Callender/Vice Mayor Kirby*

17. New Business

- Proposal to Purchase Town Owned Lane**
Response from the Caldwells – *Land Use Administrator Callender*
- Habitat for Humanity** – *Vice Mayor Kirby*
- Main Street Crossing** - *Vice Mayor Kirby*
- MSA & CTF Increase Approvals** – *Town Administrator Callender*

18. Community Comments/Concerns -

19. Council Member Comments

- **Vice Mayor Kirby**
- **Secretary/Treasurer Callender**
- **Councilperson Johnson**
- **Councilperson Faronea**
- **Councilperson Moxley**

20. MAYOR SINE'S COMMENTS

21. Motion to Adjourn -

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

he Agenda items as listed may not be considered in sequence and/or removed if warranted.