



**Town of Cheswold  
Monthly Town Council Meeting  
Monday - September 10, 2018  
6:00 p.m.  
CHESWOLD FIRE HALL  
371 MAIN STREET  
Cheswold, Delaware 19936**

**A G E N D A**

**Meeting Notice Posted:** *December 18, 2017*

**Agenda Posted:** *August 27, 2018*

**Agenda Revised:** *September 6, 2018*

**Revised to:**

- **Add Requisition R9-00016**
- **Police Department Request for Line Item Increase**
  - **Deletion of 12b**
  - **Add Item a to Section 14**
  - **Add Section 18 a.**

1. Call the meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Note: The meeting was properly posted
5. Roll call of the Council Members ensure a quorum
6. Review of the agenda; motion to accept as presented or as amended
7. **Review of Previous Month's & Public Hearing Minutes** – *Mayor*  
Motion to accept as presented or as amended:  
August 6, 2018 – Public Hearing & Monthly Town Council Meeting
8. **Treasurer's Report** – *Secretary/Treasurer Theon Callender*  
Discussion and changes if any, motion to approved as presented or as amended
  - a. **Month of August, 2018**

b. Requisitions -

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
R9-00012	Police	Applied Concepts, Inc	Radar	\$ 3,223.50	OHS Grant

c. Proposed Purchase/s -

<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
		Nothing to Report		

d. Police Department Line Item Increase Request -

Request to Increase Line Item 02-612-001 Maintenance Chevy Tahoe to \$1,200. Current approved amount = \$1,000. \$1,165.56 required to repair brakes and rotors on Tahoe.

9. Tax Collector's Report - Councilperson Theon Callender

- a. August, 2018
- b. Delinquent Tax Status - Town Clerk Shadina Jones

10. Police Department Report - Chief Christopher Workman

- a. Status Report
- b. Monthly Report - August, 2018
- c. Special Presentation

11. Public Works Department Report - Code Enforcement Officer Mike Callender

- a. Monthly Report - August, 2018
- b. Code Enforcement Properties

12. Planning Commission Report - Land Use Administrator Sam Callender

- a. 2020 Comprehensive Plan - Status
  - a. Vote on University of Delaware IPA Assistance - Potential Cost: \$10,000

13. Ordinances for Approval - Town Administrator Sam Callender

Nothing to Report

14. Resolutions - Town Administrator Sam Callender

- a. Vote on Resolution for Public Hearing on:  
Application 2018-08-01-069 5867 N. DuPont Hwy Annexation (PC Memo 18-004)

15. Proclamations - Town Administrator Sam Callender

Nothing to Report

**16. Old Business**

**a. Status of Pending Projects**

- **Town Charter Update** – *Vice Mayor Larence Kirby*  
Review of proposed changes as submitted by Secretary/Treasurer Callender

**Delete: Section 6.5 Filling Vacancies on Council**

**Add: Section 6.5.1 - Vacancies on Council**

In case of a vacancy on the Council, the remaining Council members shall elect another qualified person to serve until the next Town election at which time the voters shall elect a candidate to serve the remainder of the term if any; provided that if the vacancy occurs within thirty, (30), days of the annual Town election, the remaining council members shall elect a person to fill the remainder of the term.

**Add: Section 6.5.2 – Exemption to Residency Qualifications**

The Council reserves the right to elect a candidate who does not meet the residency qualification, (see Section 5.2.1-Qualifications), to fill any vacant position regardless of time remaining in the vacant position.

**b. Town of Cheswold vs. Central Delaware Business Park** – *Land Use Administrator Callender*

- Next Steps- Pending response from property owner after July meeting

**c. Habitat for Humanity** – *Vice Mayor Kirby*

**e. Main Street Crossing** - *Vice Mayor Kirby*

**17. Vote to Move to Executive Session**

Purpose: Preliminary discussions on site acquisitions for any publicly funded capital improvements, or sales or leases of real estate property.

**18. Return to Regular Session**

**a. Vote if necessary on Executive Session discussion item**

**19. New Business**

*Nothing to Report*

**20. Community Comments/Concerns –**

**21. Council Member Comments**

- **Vice Mayor Kirby** Secretary/Treasurer Callender
- **Councilperson Johnson** Councilperson Faronea
- **Councilperson Moxley**

**22. MAYOR SINE'S COMMENTS**

**23. Motion to Adjourn -**

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.