



**Town of Cheswold  
Monthly Town Council Meeting  
Monday - January 7, 2019  
6:00 p.m.  
CHESWOLD TOWN HALL  
691 MAIN STREET  
Cheswold, Delaware 19936**

**A G E N D A**

**Meeting Notice Posted:** *December 31, 2018*

**Agenda Posted:** *December 31, 2018*

1. Call the meeting to order
2. Pledge of Allegiance
3. Moment of Silence
4. Note: The meeting was properly posted
5. Roll call of the Council Members ensure a quorum
6. Review of the agenda; motion to accept as presented or as amended
7. **Review of Previous Month's Minutes** – *Mayor*  
Motion to accept as presented or as amended:  
Public Hearing –October 1, 2018  
Monthly Town Council Meeting – December 3, 2018  
Special/Emergency Town Council Meeting – December 17, 2018

8. **Treasurer's Report** – *Secretary/Treasurer Theon Callender*  
Discussion and changes if any, motion to approved as presented or as amended
  - a. **Month of December 2018**

**b. Requisitions –**

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
R9-00037	Police Dept.	EP Engine Perf.	Repl. Oil Cooler-Dodge-12	\$737.44	General Fund
R9-00039	Police Dept.	Red the Tailor	Bullet Proof Vest-Cpl. Kline	\$456.39	General Fund
R9-00041	Public Works	Gateway Constr.	Repair Pot Hole-School Ln.	\$1,000.00	MSA

<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>To Be Paid By:</u>
		<i>Nothing to Report</i>		

**9. Tax Collector's Report** – *Town Clerk Shadina Jones*

- a. December 2018
- b. Delinquent Tax Status

**10. Police Department Report** – *Chief Christopher Workman*

- a. Status Report
- b. Monthly Report –December 2018

**11. Apology to Mayor and Council** – *Town Administrator Sam Callender*

**12. Public Works Department Report** – *Code Enforcement Officer Mike Callender*

- a. Status Report – Mr. Jim Dowd
- b. Monthly Report –December 2018
- c. Code Enforcement Properties

**13. Planning Commission Report** – *Land Use Administrator Sam Callender*

- a. **2020 Comprehensive Plan** – Status
  - a. In Progress
- b. Reviewing Lot Line Adjustment Application from Blanton Trailer Homes

**14. Ordinances for Approval** - *Town Administrator Sam Callender*

Ord, 12-31-18-052 Comprehensive Plan Amendment for Annexation of 5867 N Dupont Highway

**15. Ordinances for Review** - *Town Administrator Sam Callender*

- a. **Ord. 08-05-11-024 Revision 3 of the Ordinance of the 2012 International Residential Code**  
– *to provide an exception to Section R311.3.2 requiring other doors be provided with landings or floors not more than 7-3/4 inches below the top of the threshold.*
- b. **Ord. 02-01-12-036 Revision 1 of Parking Ordinance** – *to prohibit parking on grass or unimproved areas*

**16. Resolutions** – *Town Administrator Sam Callender*

- a. Res. 12-03-18-088 Authorization to Conduct Public Hearing for Annexation of 5867 N. Dupont Hwy, Kent County – PLUS 2018-12-06
- b. Res. 12-31-18-090 Authorization to Conduct Public Hearing for Revision of Ord. 02-01-12-036
- c. Res. 12-13-18-091 Amendment to 2010 Comprehensive Plan – Map 7 and Growth Text

**17. Proclamations** – *Town Administrator Sam Callender*

*Nothing to Report*

**18. Old Business**

**a. Status of Pending Projects**

- **Town Charter Update** – *Vice Mayor Larence Kirby*

**Section 6.7.1 – Regular Meetings**

The Town Council shall meet regularly during the year. The time and place of each regular meeting shall be set by Council each year at their organizational meeting, but Council shall not hereby be prohibited from rescheduling such meetings from time to time during the year as need arises.

**CHANGE TO?**

**b. Town of Cheswold vs. Central Delaware Business Park** – *Land Use Administrator Callender*

- Next Steps- Pending

**c. Main Street Crossing** - *Vice Mayor Kirby*

- Pending DelDOT response

**20. New Business**

**Vice Mayor Proposals** – *Vice Mayor Kirby*

- a. Zoning Issues be handled by SME (Subject Matter Expert)
- b. Revision of agreement with owner of 179 Commerce

**21. Community Comments/Concerns –**

**22. Council Member Comments -  
Vice Mayor Kirby**

**Secretary/Treasurer Callender – Spring Suggestion**

**Councilperson Johnson**

**Councilperson Faronea**

**Councilperson Moxley**

**23. MAYOR SINE'S COMMENTS**

**24. Motion to Adjourn**

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.