

Town of Cheswold
1856



State of Delaware
1787

**PLANNING COMMISSION
MEETING
MINUTES
Monday, August 19, 2019**

**Meeting Held at: Cheswold Town Hall
691 Main Street
Cheswold, Delaware 19936**

Planning Commissioners In Attendance:

**Mr. Barry Jones, Chairperson
Mr. Carl Schultz, Commissioner
Mr. Reggie Valentine, Commissioner
Ms. Colleen Ostafy, Commissioner**

Also in Attendance:

Ms. Sam Callender, Land Use Administrator

MEETING OPENING:

The meeting was called to order at 5:17 p.m., by Chairperson Jones, and a Salute to the Flag and a Moment of Silence immediately followed.

Mr. Jones confirmed that the meeting had been properly posted and conducted a roll call. It was acknowledged that a quorum was in attendance and the meeting proceeded.

AGENDA REVIEW:

A call for a review of the agenda was made and a motion was eventually made by Commissioner Ostafy to accept the agenda as submitted. Commissioner Valentine made a second to the motion and the motion passed with a unanimous roll call vote.

MINUTES REVIEW:

The following minutes were reviewed and voted upon:

July 11, 2019

A motion was made by Commissioner Ostafy to approve the minutes as presented. Commissioner Schultz made a second to the motion and it passed with a unanimous roll call vote.

NEW BUSINESS: Ms. Callender provided the Commissioners with a status report on the following:

**PLANNING COMMISSION
MEETING MINUTES
THURSDAY, JULY 11, 2019**

- **Ordinance 08-06-2019-054 Revision of Article 5 Section 5-3C1 Termination of Legal Non-Conforming Status**

There was discussion on revision, after discussion the Planning Commission recommends to Council for approval

Ordinance 08-06-2019-055 Addition of Agriculture Zoning District AND Land Use Designation

There was discussion, after discussion the Planning Commission recommends to Council for approval

Transportation Improvement District Project – Cheswold & Kent County

Ms. Callender explained the project to the Commissioners. There will be a presentation from a DeIDOT representative at the Sept. 3rd Town Council meeting. Commissioners are invited to attend.

OLD BUSINESS:

179 Commerce Street – Board of Adjustment approved property owner’s request to re-instate “grandfather” status. The property owner is required to provide the Town Administrator with a status report on the condition of the building renovation every two months. The property owner will be required to meet the requirements of the 2012 International Building Code.

2020 Comprehensive Plan Survey – It was discussed that Commissioner Ostafy, Valentine & Jones would hand out surveys at the Town Hall meeting on September 19th. Commissioner Ostafy volunteered to make copies to hand out.

2020 Comp Plan Re-write: The commissioners all agreed that we would get together on Monday, September 26th @ 5:00pm to re-write.

Next Meeting Dates:

- Wednesday, September 11, 2019 – Monthly Meeting, Cheswold Town Hall – 5:00 pm
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Comments: We will be welcoming a new Commissioner in January, Barbara Cooper We will also be welcoming back Tom Wilkes of BCM Engineering.

MOTION to ADJOURN:

A motion to adjourn was made by Commissioner Valentine. A second to the motion was made by Commissioner Schultz and a unanimous roll call vote passed the motion.

Minutes Submitted by: Colleen Ostafy- Commissioner – August 27, 2019