



**PLANNING COMMISSION
MEETING MINUTES
THURSDAY, JULY 9, 2020
*Face Masks Required***

Planning Commissioners In Attendance:

Mr. Barry Jones, Chairperson
Mr. Reginald Valentine, Commissioner
Ms. Barbara Cooper, Commissioner

Excused:

Ms. Colleen Ostafy, Acting Chairperson
Mr. Carl Schultz, Commissioner
Mr. Thomas Wilkes, P.E., Town Engineer

Also in Attendance:

Ms. Sam Callender, Land Use Administrator

MEETING OPENING:

The meeting was called to order at 5:03 p.m., by Chairperson Jones, and a Salute to the Flag and a Moment of Silence immediately followed.

Mr. Jones confirmed that the meeting had been properly posted. He conducted a roll call and acknowledged that a quorum was in attendance, at which time the meeting proceeded.

AGENDA REVIEW:

A call for a review of the agenda was made and Chairperson Jones requested a motion that it be accepted as presented or as amended, if required.

Commissioner Valentine made the motion as requested and Commissioner Cooper made a second to the motion. It was passed by a unanimous vote of the Commissioners in attendance.

MINUTES REVIEW:

The following minutes were reviewed and voted upon:

June 11, 2020

A motion was made by Commissioner Valentine to approve the minutes as presented. Commissioner Cooper made a second to the motion and it passed with a unanimous roll call vote.

PLANNING COMMISSION

TOWN of CHESWOLD

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NEW BUSINESS:

NOTHING TO REPORT

OLD BUSINESS

- **Comp. Plan Re-write Review**

The **Commissioners and** Land Use Administrator Callender agreed to participate in a Workshop Meeting with the Mayor and members of the Town Council to discuss Chapter 11 of the Draft of the 2020 Comprehensive Plan. Chapter 11 contains the goals and objectives for various aspects associated with the growth and development of the Town.

It was agreed to conduct two meetings on Thursday, July 16 and Thursday, July 30, 2020 at 5:00 pm in the Cheswold Fire Hall.

Commissioner Comments:

Nothing to Report

Commission Chairperson Comments – Mr. Jones stated that he is contemplating the idea of leaving the Commission at the end of the year. Although his decision is not set in stone, he wanted the Town and Commissioners to know that he is considering leaving.

Land Use Administrator Comments:

Ms. Callender informed the Chair and the Commissioners that Mr. Michael Wysong of Nobles Pond has been sworn in to fill the last vacant position on the Town Council.

Town Engineer Comments:

Not Present at Meeting

Next Meeting Date:

- Thursday, August 13, 2020 - Monthly Meeting, **Cheswold Town Hall** – 5:00 pm
Commissioners agreed to being comfortable with wearing masks at the meeting

MOTION to ADJOURN:

A motion to adjourn was made by Commissioner Valentine at 5:42p.m. A second to the motion was made by Commissioner Cooper and a unanimous roll call vote passed the motion.

Minutes Submitted by: Land Use Administrator Sam Callender – July 16, 2020