

Town of Cheswold
1856



State of Delaware
1787

**Town of Cheswold Planning
Commission Meeting Agenda**
Meeting Notice Posted: *December 15, 2022*
Agenda Posted: **April 6, 2023**

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ZOOM ACCESS

NOTE: ZOOM is available to anyone who desires to attend the meeting remotely

Via Computer::

<https://us02web.zoom.us/j/9728359352>

Meeting ID: 972 835 9352

Via Cell Phone:

1-929-205-6099 Meeting ID: 9728359352#

Date: April 13, 2023 – 5:00 pm

Place: Cheswold Town Hall

691 Main Street

Cheswold, Delaware 19936

**Building Attendees: Commissioners; Town Engineer; Code Enforcement
Officer; Land Use Administrator ONLY**

Applicant Attendees are welcome at Town Hall - All Others: via ZOOM ONLY please

AGENDA

1. Call the meeting to order.
2. Salute to the flag
3. Moment of Silence
4. Confirmation – Meeting Properly Posted
5. Roll Call of the Commission to ensure a quorum.
6. Review of the agenda; motion to accept as presented or as amended.

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7. Review of the previous meeting minutes; motion to accept as presented or as amended.

Monthly Commission Meeting
January 12, 2023 Minutes
March 9, 2023 Minutes

8.

9. **NEW BUSINESS** –

a. **Application 2023-01-29-116**

- Annexation Request
- Applicant: Immanuel United Methodist Church
- Map ID: 4-00-04602-01-3300-000 (*Currently located in Kent County*)
- Current Zone = BG (*Business General – Kent County*)
- **Requested Annexation Zone = C-1 (Commercial Neighborhood)**
- Acres = 2.3
- Existing Conditions:
 - Drainage = Discuss during Review Process
 - Zoning = Re-zoning Required from County to Town
 - Electric = Delmarva
 - Sewer = Kent County
 - Water = **Well**
 - Easements = None Required
 - Property Tax = EXEMPT
- Owner Representative = Richard Durham – President Board of Trustees
- Town Representative = Shadina Jones, Town Clerk

b. **Application 2023-03-14-117**

- Lot Line Adjustment
- Applicant: Culligan Water
- Map ID: 4-03-04600-01-0600-000
 - Acres: 3.3
- Map ID: 4-03-04600-01-0702-000
 - Acres: 0.55
- Zone: C-1 (C-1 Commercial Neighborhood)
- Combine 2 Lots into one
- Owner: Shanahan Webb Real Estate, LLC
- Owner Contact: DJ Shanahan - 1-443-880-2395
- Engineering Representative: Mountain Consulting; Alyssa Pruitt
Civil Designer
1-302-744-9875

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10. OLD BUSINESS –

- a. Review of Revisions to Article 4. Administrative Procedures
 - Pages 8 - 14

11. Town Engineer's Comments

12. Land Use Administrator Comments

13. Commissioner Comments

Commissioner Mike Callender –

Commissioner Barbara Cooper –

Commissioner David Naples –

Vice Commissioner Stephen Williams –

Chairperson Commissioner Schultz' Comments

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12. **Next Meeting Date** – Thursday, May 11, 2023; 5:00 pm; Town Hall

13. **Motion to Adjourn**

29 Del C Para 10004 Sec. (e) (2)... "The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".