

Town of Cheswold
1856



State of Delaware
1787

**Town of Cheswold
Monthly Town Council Meeting
Monday - June 5, 2023
5:30 p.m.
CHESWOLD TOWN HALL
691 MAIN STREET
Cheswold, Delaware 19936
COUNCIL MEMBERS ONLY**

**ALL OTHERS:
VIA ZOOM ONLY**

ZOOM ACCESS

Via Computer:

<https://us02web.zoom.us/j/9728359352>

Meeting ID: 972 835 9352 k

Via Cell Phone:

1-929-205-6099 Meeting ID: 9728359352#

A G E N D A

Meeting Notice Posted: December 15, 2022

Agenda Posted: May 25, 20230

1. Call the meeting to order – *Mayor Santo Faronea*
2. Pledge of Allegiance
3. Moment of Silence
4. Note: The meeting was properly posted – *Ms. Camryn Tunnell, Administrative Clerk*
5. Roll call of the Council Members ensure a quorum – *Ms. Camryn Tunnell*
6. Review of Agenda
Motion to accept as presented or as amended.

7. Review of Previous Month's Minutes – Mayor Santo Faronea

Motion to accept as presented or as amended:

Town Council Monthly Meeting – May 1, 2023

8. Treasurer's Report – Town Clerk Shadina Jones

a. Requisitions –

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item</u>	<u>Amount</u>	<u>to Be Paid By:</u>
<i>NOTHING TO REPORT</i>					

b. Proposed Purchase/s -

<u>Req. #</u>	<u>Dept.</u>	<u>Vendor</u>	<u>Item/s</u>	<u>Amount</u>	<u>to Be Paid By:</u>
<i>NOTHING TO REPORT</i>					

c. Monthly Revenue & Expenditures by Department

d. Account Balances

9. Tax Collector's Report – Administrative Clerk Camryn Tunnell

10. Police Department Report – Chief Christopher Workman

- a. Monthly Report
- b. Police Candidate Introduction

11. Public Works Department Report – Code Enforcement Officer Mike Callender

- a. Monthly Report
- b. Developments Report

12. Planning Commission Report – *Land Use Administrator Sam Callender*

a. Final Plan Application 2023-05-03-119

- Applicant: Lot 3 & 4, LLC (*McGinnis Green*)
- Location: Lot 6 – Taco Bell
- Map ID: 4-03-04700-01-0101-000
- Acres: 1.3
- Current Zone: C-2 (C-1 Highway Commercial)
- Commercial Industrial Plan
- Existing Conditions:
 - Drainage = Approved by KCD
 - Electric = Willingness & Ability to Serve per Delmarva
 - Sewer = Willingness & Ability to Serve per Kent County
 - Water = Willingness & Ability to Serve per Tidewater
 - Gas = Willingness & Ability to Serve per Chesapeake Gas
 - Fire Marshal = Approved
 - Easements = Not Involved
 - Property Tax = \$.60 per \$100 of assessed value
- Owner: Lot 3 & 4 LLC
- Owner Contact: Arik Jakob, 410-977-7787
- Engineering Representative: DB&F Engineering - Cliff Mumford, P.E

b. Annexation Application 2023-01-29-116 Immanuel Methodist Church

- Applicant: Immanuel United Methodist Church
- Map ID: 4-00-04602-01-3300-000 (*Currently located in Kent County*)
- Location – 756 Main Street
- Current Zone = BG (*Business General – Kent County*)
- **Planning Commission Assigned Zone = C-2 (Highway Commercial)**
- Acres = 2.3
- Existing Conditions:
 - Drainage = Discuss during Review Process
 - Zoning = Re-zoning Required from County to Town
 - Electric = Delmarva
 - Sewer = Kent County
 - Water = **Well (Tidewater available)**
 - Easements = None Required
 - Property Tax = EXEMPT
- Owner Representative = Richard Durham – President Board of Trustees
- Town Representative = Shadina Jones, Town Clerk

c. Next Planning Commission Meeting:

Thursday, June 8, 2023
5:00 p.m.
Cheswold Town Hall
691 Main Street
CANCELLED – DUE TO LACK of QUORUM

13. Ordinances for Review/Vote – *Town Administrator Sam Callender*

- c. **Ordinance 05-02-12-035 Ordinance to Define Regulations for Peddlers, Solicitors, Street Vendors and Professional Promoters within the Corporate Limits of the Town of Cheswold (aka: No Solicitation Ordinance)**

Purpose: The purpose of this Ordinance is to define the regulations, processes, applications, requirements, fees and fines to obtain a Business License to authorize door-to door, (house-to-house), sales, offers, trades or trafficking in tangible or intangible goods or services, and to provide for the safety of Town residents and property owners through the pre-identification of such persons engaged in such services. The Ordinance shall also specify situations and conditions in which street vendors may offer goods and services for purchases and the requirements for the services of a Professional Promotor to and for charitable organizations.

- d. **Ordinance 11-16-20-062 Ordinance for the Adoption of the 2018 International Property Maintenance Code – Revision #1**

Purpose: The purpose of this Ordinance is to eliminate Sections 111.1 and 111.8 of the 2018 Property Maintenance Code and to modify Section 111.2; 111.2.1; and 111.2.5 of the same code to transfer the functions of the Board of Appeals to the Board of Adjustment of the Town of Cheswold.

- e. **Ordinance 05-03-21-063 Ordinance for Special Events and Other Assemblies**

Purpose: The purpose of this Ordinance is to establish standards of behavior for special Events and other outdoor assemblies within the Town of Cheswold. This Ordinance shall be known as the Special Events Ordinance.

- f. **DRAFT Ordinance 05-03-23-071 Farm Animals**

Purpose: The purpose of this Ordinance is to clarify and specify the types of animals that are generally known as farm animals and will thus be prohibited from habitation within the corporate limits of the Town and to specify that there are no conditions or situations that will permit the housing, feeding or breeding of such animals within the corporate limits of the Town, other than the exception expressed within this Ordinance in Section 8.

14. Resolutions for Review & Vote – *Town Administrator Sam Callender*

- ***NOTHING TO REPORT***

15. Proclamations - *Town Administrator Sam Callender*

- ***NOTHING TO REPORT***

16. New Business –

- a. Budget Review/Vote - *Town Clerk Shadina Jones*
- b. Marijuana Policy - *Town Administrator Sam Callender*
- c. Notice from MPO (Metropolitan Planning Organization) - *Town Administrator Sam Callender*

17. Old Business – *Town Administrator Sam Callender*

a. Town Projects:

- Municipal Services Building – *Town Administrator Sam Callender*
- Tidewater Project - Water to Old Town – *Town Administrator Sam Callender*
- Economic Development Plan/Cheswold Business & Merchants Association
– *Councilperson Maxwell Amoako*
- Activities Committee – *Councilperson Judith Johnson*
- Park Committee – *Town Administrator- Sam Callender*
- Protest Plan Team – *Chief Chris Workman*
On Hold Until Further Notice
- American Rescue Plan – *Town Administrator Sam Callender*
 - ***NOTHING TO REPORT***

18. Community Comments/Concerns –

19. Council Member Comments:

Vice Mayor Amoako –

Secretary/Treasurer Callender –

Councilperson Johnson –

Councilperson Moxley –

Councilperson Ridgway -

MAYOR'S COMMENTS:

Mayor Santo Faronea -

20. Motion to Adjourn

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.