



**Town of Cheswold  
Minutes of the Monthly Town Council Meeting  
691 Main Street  
Cheswold, Delaware 19936  
Monday – November 4, 2024  
5:00 p.m.**

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**ZOOM Teleconference**  
**1-929-205-6099 Meeting ID: 9728359352#**  
**<https://us02web.zoom.us/j/9728359252>**

The following persons were in attendance:

Mayor Santo Faronea  
Vice Mayor Judith Johnson (*Excused*)  
Secretary/Treasurer Theon Callender  
Councilperson Mark Moxley  
Councilperson Robin Ridgway  
Councilperson Jamie Bartlett

**Police Department:** Chief Chris Workman

**Administration:** Mrs. Camryn Jones – Town Clerk

Mrs. Shadina Jones – Town Manager

Ms. Sarah Cahall – Asst. Land Use Administrator

**Public Works:** Code Enforcement Officer Mr. Mike Callender (*Excused*)

**Community Attendees**

Mr. Rodney Callender – Parker’s Run

Mr. David Marcus – Noble’s Pond

Mr. and Mrs. Liddle – Noble’s Pond

**Monthly Town Council Meeting**

Meeting Notice Posted: *December 18, 2023*

**November 4, 2024**

**Agenda Posted: October 28, 2024**

**NOTICE:**

Notice of this meeting has been made in accordance with the Delaware Open Meeting Act, by properly posting it on December 18, 2023 on the Town of Cheswold website at: <http://cheswold.delaware.gov>. Copies of the agenda were posted outside the Cheswold Town Hall; in the local Post Office; at the Fox Pointe Management Office and on the Official Web Site for the Town of Cheswold, at <http://cheswold.delaware.gov>; and was filed with the Clerk of the Town of Cheswold on October 28, 2024. Copies of the agenda were available for pick-up at the Town Hall.

**MEETING:**

The meeting was called to order by Mayor Faronea at 5:00 pm.

**PLEDGE of ALLEGIANCE and MOMENT of SILENCE**

The Pledge of Allegiance and Moment of Silence were conducted during the Town Council Meeting which was held at the Cheswold Town Hall.

**PROPERLY POSTED:**

Town Clerk Camryn Jones noted that the meeting was properly posted.

**ROLL CALL:**

A roll call of the Council was conducted at the start of the Town Council meeting. With five (5) of the six (6) person Council present, a quorum was reached.

**REVIEW of AGENDA**

Mayor Faronea requested the Council review the accuracy of the agenda and for a motion to accept as presented or to make changes and amendment requests as needed.

Councilperson Moxley made a motion to accept the agenda as presented. The motion was seconded by Secretary/Treasurer Callender and passed unanimously with a roll call vote of the Council.

**REVIEW of PREVIOUS MONTH'S MINUTES**

Mayor Faronea requested the Council to review the accuracy of the previous month's minutes and for a motion to accept them as presented or to make revisions or amendments as needed.

A motion to approve the previous month's minutes as presented was made by Councilperson Moxley and seconded by Secretary/Treasurer Callender to approve the motion. The motion passed with a unanimous roll call vote and the minutes of the following meeting were approved:

**TOWN of CHESWOLD**

P.O. Box 220 – Cheswold, Delaware 19936  
Phone: (302) 734-6991 – Fax: (302) 734-1355

Town Council Meeting – November 4, 2024

**TREASURER’S REPORT:** *Town Manager Shadina Jones*

- a. The Treasurer’s Reports for the **Month of October 2024**, is as follows:

**Monthly Cash Flow Comparisons**

<b>TOWN of CHESWOLD</b>	<b>OCTOBER 2024</b>
Cash Receipts	\$ 236,646.76
Cash Disbursements	\$ 78,246.98
<b>Monthly Cash Flow</b>	<b>\$ 158,399.78</b>

<b>ADMINISTRATION</b>	<b>OCTOBER 2024</b>
Cash Receipts	\$ 232,849.42
Cash Disbursements	\$ 34,713.21
<b>Monthly Cash Flow</b>	<b>\$ 198,136.21</b>

<b>POLICE DEPARTMENT</b>	<b>OCTOBER 2024</b>
Cash Receipts	\$ 2,947.34
Cash Disbursements	\$ 31,793.19
<b>Negative Monthly Cash Flow</b>	<b>\$ (28,845.85)</b>

<b>PUBLIC WORKS</b>	<b>OCTOBER 2024</b>
Cash Receipts	\$ 850.00
Cash Disbursements	\$ 11,740.58
<b>Monthly Cash Flow</b>	<b>\$ 10,890.58</b>

Mrs. S. Jones noted that the report was sent to Council via email prior to the meeting. There were no questions or comments made on the report.

**TREASURER’S REPORT: “continued”**

b. The Treasurer’s Report, (Account Balances), for the Month of October 2024:

as of:	OCTOBER 2024
Capital Account	\$ 133,974.34
Cheswold Heritage Day Account	\$ 10,162.80
Eide Grant Fund Account	\$ 5,098.08
Public Safety Account	\$ 148,328.23
General Fund Account	\$ 1,472,488.44
Land Use Applicant’s Account	\$ 69,585.33
Municipal Street Aid Account	\$ 61,878.55
Salle Grant Fund Account	\$ 4,278.31
DelDOT Projects	\$ 72,891.90
ARPA	\$ 401,450.89
Municipal Complex Building	\$ 1,276,199.60

**TAX COLLECTOR’S REPORT** – *Town Clerk Camryn Jones*

**TAX REPORT: FISCAL YEAR 2024-2025**

Total Amount Billed: \$388,978.43

Total Amount Paid: \$378,086.29

Paid As of:	Current Year:	Past Due Paid:
07/31/2024	\$ 6,050.73	\$ 139.30
08/31/2024	\$ 72,768.50	\$ 343.82
09/30/2024	\$ 259,461.05	\$ 2,065.99
<b>10/31/2024</b>	<b>\$ 36,472.34</b>	<b>\$ 729.55</b>
11/30/2024	\$	\$
12 /31/2024	\$	\$
01/31/2024	\$	\$
02/29/2024	\$	\$
03/31/2024	\$	\$
04/30/2024	\$	\$
05/31/2024	\$	\$
06/30/2024	\$	\$

Mrs. C. Jones noted that she has been working with the Town Solicitor for past due taxes and preparing for an upcoming monition sale.

**POLICE DEPARTMENT REPORT – Chief Christopher Workman:**

**Training** - All officers have completed the yearly Firearms Qualification requirements for 2025. M/Cpl Wilson will be attending the Sig Arms armorer class in Dover on Dec 4. Chief Workman will be attending baton recertification class at Smyrna PD on Nov 7.

**State Accreditation** – The department accreditation assessment is scheduled for November 21, 2024.

**COPS Grant** – The Cheswold Police Department was awarded the 2024 COPS grant for a new hire (recruit officer). Currently Cheswold PD has 4 officers in the background investigation process being conducted through the Guardian program, which was opened to all departments, free of charge, through the Delaware Association of Chiefs of Police.

**Police Accountability Committee (PAC)** – The Cheswold Police Department has finalized the members of the PAC which was established by HB206. The committee is expecting to be in place and hold its initial meeting this month, letters will be going out to participants in the coming weeks for the first meeting and training.

**Thanksgiving Meals** – The Cheswold Police Dept with the assistance of the Cheswold United Methodist Church will be providing four (4) full meals to needy families on the Wednesday before Thanksgiving (11/27/24).

***Traffic Violations Charged – 86***

*Officers issued traffic summonses during the month of October. These are the number of violations issued. (One traffic stop could equal 2 or more violations, eg. Speeding, no driver's license)*

***Actual Traffic Stops - 75***

*Graphs depicting traffic stops made in October and dispositions were presented to the Town Council. The following reflects the data depicted on the graphs by either ethnicity or gender.*

***Monthly Activity Report –***

*Officers responded to or completed reports for 78 incidents for the month of October.*

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Anyone wishing to view the precise details of the monthly reports by year may view it on the Cheswold Police Department section of the Town website: [Cheswold.delaware.gov](http://Cheswold.delaware.gov)

***IF YOU DON'T CALL WHO WILL – CALL 9-1-1***

Chief Workman stated his report was emailed to the Mayor and Council prior to the meeting. He requested that Council make a motion to accept the COPS Grant to move forward with the funds.

**PUBLIC WORKS DEPARTMENT REPORT** - Code Enforcement Officer Michael Callender

*Monthly Report*

	New Permits <u>Issued</u>	Closed <u>Violations</u>	Building <u>Violations</u>	<u>Inspections</u>
October 2024	0	1	0	0

After the Status Report, the following information was presented concerning Town properties:

- **Code Enforcement Properties:** None Currently
- **Violations:** 53 School Lane Removal and Disposal of Indoor Furniture Left out at the Curb.
- **Updates:**
  - There is a two (2) year project the Town has engaged in with Delmarva Power to begin replacing all the streetlamps in town from the current sodium lights to LEDs. They will begin with the lights on Main St. the first year and the remaining lights in the Town the year after at no cost to the Town.
  - **Stonington** – Construction on the first six (6) phases have been nearly completed for construction with four (4) lots left to be built upon. The remaining phases seven (7) & eight (8) infrastructure is currently being completed by Nichols Excavation.
  - **Alston’s Walk** – Construction of the sewer main has been completed and installed throughout the property. The storm water piping has been installed and completed and the water main is now being completely connected.
  - **Water Main Extension** – This project has still not started as the contractor has yet to provide a work crew. The Town engineer and I have been staying on top of the contractor about getting the job started and completed.

*Mr. Callender was excused from the meeting. Mrs. Shadina Jones advised the Mayor and Council to forward any questions to him directly.*

**PLANNING COMMISSION REPORT** - Land Use Administrator Sam Callender

- a. **Next Meeting:** Thursday, November 14, 2024  
5:00 p.m.  
Cheswold Town Hall  
691 Main Street

**PLANNING COMMISSION REPORT** - Land Use Administrator Sam Callender "continued"

***b. Appointment of one (1) Potential Planning Commission Candidate***

- *Barbara Cooper*
- *Tyron Martin*

*Ms. Cahall informed to Council that they will need to take a vote on the candidates. Mrs. Callender explained Ms. Cooper's qualifications and history with the Planning Commission.*

*Mrs. Callender made a motion to reappoint Ms. Copper as a member of the Planning Commission. The motion was seconded by Councilperson Moxley and passed unanimously with a roll call vote of the present Council.*

**ORDINANCE for VOTE** – *Town Manager Shadina Jones*

***08-16-24-074 – Marijuana-Based Businesses***

*Mrs. Shadina Jones explained the purpose of Ordinance 08-16-24-074. Ms. Cahall explained to the Council that the Ordinance is pursuant to the Delaware Marijuana Control Act of 2023. She stated that the Ordinance is also compliant with the State. Ms. Cahall went over the results of the Marijuana Survey that was sent out to the community. Ms. Cahall stated she believes that zoning districts should include Agriculture.*

*The motion to approve Ordinance 08-16-24-074 and add Agriculture as an approved Zone, was made by Secretary/Treasurer Callender and seconded by Councilperson Bartlett. The motion was passed unanimously with a roll call vote of the present Council.*

***08-16-24-075 – Establishing a 5% Franchise Fee with Tidewater Utilities, Inc.***

***Review/1<sup>st</sup> Reading***

*Mrs. Shadina Jones explained that the purpose of Ordinance 08-16-24-175 is to authorize the Town to establish a franchise fee with Tidewater Utilities, Inc. The agreement is currently with Tidewater Utilities, Inc. for review.*

**RESOLUTION for VOTE** – *Town Manager Shadina Jones*

***10-16-24-124 – Permitting the Collection of Reasonable Sums for Delinquencies***

*Mrs. Shadina Jones explained to the Mayor and Council that Resolution 10-16-24-124 will allow the Town to move forward with a motion sale and recover delinquent taxes.*

*A motion to approve the Resolution was made by Secretary/Treasurer Callender and seconded by Councilperson Ridgway. The motion was passed unanimously with a roll call vote of the present Council.*

**OLD BUSINESS – Town Manager Shadina Jones**

**TOWN PROJECTS:**

- **Tidewater Project – Water to Old Town**

*Mrs. Shadina Jones reported that the Town has been actively searching for a plumber for the water project, but there have been no bites yet. TEAL Construction is working on getting a crew together for the project as well.*

**COMMUNITY COMMENTS/CONCERNS:**

*Mayor Faronea announced that there is a 3-minute limit per household for comments.*

*Mrs. Liddle of Noble's Pond asked when an election is held for Council. Mrs. Callender informed Mrs. Liddle that elections are held in March of each year. There was no election this year as there were no candidates to oppose any of the Councilmembers who were up for re-election. Ms. Liddle stated she is new to the Town.*

*Mr. Marcus of Noble's Pond asked when the streets on Colt Lane would be completely paved. Mayor Faronea informed him that he must discuss that matter with Noble's Pond as they are responsible for the streets in the private development.*

*Mr. Callender of Parker's Run stated he had no questions but wanted to make note that the Council is doing a great job.*

**COUNCIL MEMBER COMMENTS:**

*Mrs. Callender welcomed the new residents from Noble's Pond. There were no comments made by any other present Councilmembers.*

**MAYOR'S COMMENTS:**

**Mayor Faronea – *No comment.***

**MOTION to ADJOURN**

A motion to adjourn the regular meeting was made by Secretary/Treasurer Callender and seconded by Councilperson Ridgway. The motion passed with a unanimous roll call vote. The meeting was adjourned at 5:22pm.

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.

***Submitted by: Town Clerk Camryn Jones – November 19, 2024***

**TOWN of CHESWOLD**  
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