



Town of Cheswold
Minutes of the Monthly Town Council Meeting
691 Main Street
Cheswold, Delaware 19936
Monday – September 8, 2025
5:00 p.m.

ZOOM Teleconference

1-929-205-6099 Meeting ID: 9728359352#

<https://us02web.zoom.us/j/9728359252>

The following were in attendance in person/Zoom:

Joe Schell – Old Town
Rodney Callender – Parker's Run
Maria & Joseph – Stonington
Devon Reed – Luff & Associates

Police Department: Chief Chris Workman

Lt. Susan Kline (Zoom)

Patrol Officer Joshua Joanis

Administration: Mrs. Camryn Jones – Town Clerk

Mrs. Shadina Jones – Town Manager

Ms. Sarah Cahall – Asst. Land Use Administrator (Excused)

Public Works: Code Enforcement Officer Mr. Mike Callender

Mayor Santo Faronea
Vice Mayor Judith Johnson (Excused)
Secretary/Treasurer Sam Callender
Councilperson Mark Moxley
Councilperson Robin Ridgway
Councilperson Jamie Bartlett

TOWN of CHESWOLD

P.O. Box 220 – Cheswold, Delaware 19936
Phone: (302) 734-6991 – Fax: (302) 734-1355

NOTICE:

Notice of this meeting has been made in accordance with the Delaware Open Meeting Act, by properly posting it on December 16, 2024 on the Town of Cheswold website at: <http://cheswold.delaware.gov>. Copies of the agenda were posted outside the Cheswold Town Hall; in the local Post Office; at the Fox Pointe Management Office and on the Official Web Site for the Town of Cheswold, at <http://cheswold.delaware.gov>; and was filed with the Clerk of the Town of Cheswold on August 29, 2025. Copies of the agenda were available for pick-up at the Town Hall.

MEETING:

The meeting was called to order by Mayor Faronea at 5:06 pm.

PLEDGE of ALLEGIANCE and MOMENT of SILENCE

The Pledge of Allegiance and Moment of Silence were conducted at the start of the Town Council Meeting.

PROPERLY POSTED:

Town Clerk Camryn Jones noted that the meeting was properly posted.

ROLL CALL:

A roll call of the Council was conducted by Town Clerk Camryn Jones.

REVIEW of AGENDA

Mayor Faronea requested the Council review the accuracy of the agenda and for a motion to accept as presented or to make changes and amendment requests as needed.

A motion was made by Secretary/Treasurer Callender to amend the agenda for the Police Department report and swearing in to follow the Agenda Review. The motion was seconded by Councilperson Moxley and passed unanimously with a roll call vote of the present Council.

REVIEW of PREVIOUS MONTH'S MINUTES

The previous month's minutes were presented for approval. A motion was made by Councilperson Moxley to approve the previous minutes as submitted. The motion was seconded by Councilperson Ridgway.

TREASURER'S REPORT: *Town Manager Shadina Jones*

- a. The Treasurer's Reports for the **Month of August 2025**, is as follows:

Monthly Cash Flow Comparisons

TOWN of CHESWOLD	AUGUST 2025
Cash Receipts	\$ 162,063.39
Cash Disbursements	\$ 135,442.97
Monthly Cash Flow	\$ 26,620.42

ADMINISTRATION	AUGUST 2025
Cash Receipts	\$ 131,519.73
Cash Disbursements	\$ 42,007.38
Monthly Cash Flow	\$ 89,512.35

POLICE DEPARTMENT	AUGUST 2025
Cash Receipts	\$ 3,237.52
Cash Disbursements	\$ 35,833.97
Negative Monthly Cash Flow	\$ (32,596.45)

PUBLIC WORKS	AUGUST 2025
Cash Receipts	\$ 86,185.56
Cash Disbursements	\$ 8,389.48
Monthly Cash Flow	\$ 77,796.08

- b. The Treasurer's Report, **(Account Balances)**, for the **Month of August 2025**:

as of:	AUGUST 2025
Capital Account	\$ 134,533.42
Cheswold Heritage Day Account	\$ 12,770.37
Eide Grant Fund Account	\$ 6,664.44
Public Safety Account	\$ 150,512.37
General Fund Account	\$ 1,030,643.06
Land Use Applicant's Account	\$ 58,419.67
Municipal Street Aid Account	\$ 48,874.73
Salle Grant Fund Account	\$ 2,658.01
DelDOT Projects	\$ 72,891.90
ARPA	\$ 403,966.41
Municipal Complex Building	\$ 1,284,196.34

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TAX COLLECTOR'S REPORT – *Town Clerk Camryn Jones*

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TAX REPORT: FISCAL YEAR 2024-2025

Total Amount Billed: \$410,274.84

Total Amount Paid: \$153,774.89

Paid As of: Current Year: Past Due Paid:		
07/31/2025	\$ 75,641.64	\$ 225.75
08/31/2025	\$ 77,431.27	\$ 350.11
09/30/2025	\$	\$
10/31/2025	\$	\$
11/30/2025	\$	\$
12/31/2025	\$	\$
01/31/2026	\$	\$
02/29/2026	\$	\$
03/31/2026	\$	\$
04/30/2026	\$	\$
05/31/2026	\$	\$
06/30/2026	\$	\$

Mrs. C. Jones stated the Treasurer and Tax Reports were sent out prior to the meeting. She also stated that the month of August was excellent as far as revenue was concerned.

Mr. Devon Reed of Luff & Associates presented the financial statements to Mayor and Council. He stated that the Town is in a good position financially due to additional grants that were received. Mr. Reed suggested that it would be logical to move some of the Town's funds to CD and Money Market accounts. Finally, Mr. Reed stated that the New Town Hall & Police Department fund looks pretty good, and he believes it would be in the best interest of the Town to move forward with a new building as Cheswold expands.

Mrs. Callender asked Mr. Reed how much of the General Funds should be left in the operating account. Mr. Reed stated 3 months' worth of funding would be appropriate to leave in the operating account.

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POLICE DEPARTMENT REPORT – Chief Christopher Workman:

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Recruit– Officer Joanis is continuing his FTO Program. In cooperation with Smyrna PD Off Joanis will spend 1-2 weeks with Smyrna PD during his FTO to give him exposure to other departments, handling incidents with other agencies and promote continued cooperation between agencies.

Training - Chief Workman will be attending the 2025 IACP Conference from October 16-21 to represent both the IACP as the Chair of the Smaller Department Section and FBI-LEEDA.

Lt Kline / Off Joanis attending Child Abuse training in Dover, DE October 8

Firearms qualifications for day and low light duty and rifle qualifications are scheduled for November 10, 2025 – All Officers

Chief Workman will be speaking at the Concerns of Police Survivors: Striving to Thriving Conference in New Orleans November 13-16, 2025.

Sgt Wilson will be attending POST Firearms 3-year re-certification class for firearms instructors in Newark, DE November 14

Delaware Police Accreditation – The department is on schedule for the 2025 Accreditation Proofs that are necessary each year from this point forward. The department's re-accreditation cycle is scheduled for November 2027.

OHS Grant – Speed Enforcement and Equipment – The department was granted a grant from OHS to purchase one Stalker DSR 2x Radar Unit and complete two speed enforcement details.

CJC Byrne Grant – We have sent in a request for finds to replace the remaining two (2) radar units, awaiting a response.

SLEAF – The department has sent a request to the levy court to assist in the purchase of digital speed units (like to unit on Commerce St) to place on Main St facing east and west. Still awaiting a reply to the request.

COPS Grant – the first quarter reports for the COPS grant has been submitted among with the reimbursement request for the first quarter payment back to the Town of Cheswold for new recruits' salary.

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Traffic Violations Charged – 110

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Officers issued traffic summonses during the month of August. These are the number of violations issued. (One traffic stop could equal 2 or more violations, eg. Speeding, no driver's license)

Actual Traffic Stops - 101

Graphs depicting traffic stops made in August and dispositions were presented to the Town Council. The following reflects the data depicted on the graphs by either ethnicity or gender.

Monthly Activity Report –

Officers responded to or completed reports for 117 incidents for the month of August.

Anyone wishing to view the precise details of the monthly reports by year may view them on the Cheswold Police Department section of the Town website: Cheswold.delaware.gov

IF YOU DON'T CALL WHO WILL – CALL 9-1-1

Patrolman Joanis was sworn in after the review of the agenda. Chief Workman then stated his report was sent prior to the meeting and he had nothing new to report.

PUBLIC WORKS DEPARTMENT REPORT - Code Enforcement Officer Michael Callender

Monthly Report

	New Permits <u>Issued</u>	New <u>Violations</u>	Building <u>Violations</u>	<u>Inspections</u>
August 2025	13	1	0	0

After the Status Report, the following information was presented concerning Town properties:

- **Code Enforcement Properties:**
- 151 Jessica Lyn Dr. – The property was reported for grass being overgrown as waist high in the backyard. Upon arriving at the property for inspection the grasses were found to be overgrown well more than 6". The Town then utilized its' resources to cut and maintain the property. A Notice of Violation and fine was issued.
- **Violations:**
- One issued this month.
- **Updates:**
- Stonington – Eleven (13) permits pulled by Ryan Homes last month and construction is proceeding unabated.

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PUBLIC WORKS DEPARTMENT REPORT - Code Enforcement Officer Michael Callender "continued"

- Water Main Extension – The Town has issued a contract with terms and conditions to the contractor Diamond Mechanical. They are currently reviewing said contract and will get back with the Town upon completion of the review.
- As of the beginning of August the Public Works office has been out and around Town cleaning sidewalks; curbs and inlets on the streets owned by the Town and along Rt.42 Main St.

Mr. Callender discussed his report and had a few updates on the construction going on around Town, as well as the Tidewater project.

PLANNING COMMISSION REPORT – Asst. Land Use Administrator Sarah Cahall

- a. **Next Meeting:** Thursday, September 11, 2025
5:00 p.m.
Cheswold Town Hall
691 Main Street

New Business – Town Manager Shadina Jones

- **Property Donation – Gerald Lewis**
Mrs. S. Jones discussed Mr. Lewis' property in Old Town that was presented to Council roughly two (2) years ago for purchase. At the time, it was not logical for the Town to purchase the property. Now, the landowner would like to donate the property to the Town under the stipulation that the Town places a dedication plaque in honor of Mr. Lewis, and for the Town to take the cost of the deed transfer.

A motion was made by Secretary/Treasurer Callender to approve the donation of the property and take on the cost of the deed transfer. The motion was seconded by Councilperson Bartlett and passed unanimously with a roll call vote of the present Council.

Old Business – Town Manager Shadina Jones

- **Tidewater Project – Town Manager Shadina Jones**
Mr. Callender discussed the Tidewater updates during the presentation of his Public Works report.
- **Activities Committee – Town Clerk Camryn Jones**
Mrs. C. Jones announced the winner of the Seafood Raffle and thanked Eastern Shore Seafood and Cheers Wine & Liquor for their generous donations. Mrs. C. Jones also thanked everyone for their participation in ticket sales.

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- **Park Committee**
A motion was made by Secretary/Treasurer Callender to remove the Park Committee segment from the agenda until further notice.

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COMMUNITY COMMENTS/CONCERNS:

The floor was opened for community comments, starting with Ms. Shana Sheilds of Stonington. She inquired about the Police Department grants that are awarded yearly based on accreditation. Chief Workman informed her on the grants.

Joseph Belgrave of Stonington asked when the streetlights will be installed in the community. Mr. Michael Callender informed him that Delaware Coop did not have the plans for streetlights, however, there are upgrades being made in the community on Delaware Coop's behalf. Mr. Callender stated he would work on getting an update from Delaware Coop to be presented at the next Council meeting. Mr. Callender and Mrs. C. Jones informed Mr. Belgrave that notifications are made throughout the Town, on the Facebook page, and the Cheswold Connects app.

Mr. Rodney Callender of Parker's Run asked about a committee meeting date with Chief Workman which was discussed. Mr. Callender asked about the park playground which has been placed on hold until further notice.

TOWN MANAGER'S CORNER: SHADINA JONES

No comments.

COUNCIL MEMBER COMMENTS:

No comments.

MAYOR'S COMMENTS:

No comments.

MOTION to ADJOURN

A motion to adjourn the regular meeting was made by Secretary/Treasurer Callender and seconded by Councilperson Ridgway. The motion passed with a unanimous roll call vote. The meeting was adjourned at 5:39pm.

29 Del C 10004 Sec. (e) (2)....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The Agenda items as listed may not be considered in sequence and/or removed if warranted.

Submitted by: Town Clerk Camryn Jones – September 30, 2025