Town of Cheswold
1856

State of Delaware
1787

Delaware

Town of Cheswold
Monthly Town Council Meeting
Monday – November 2,2026
5:00 p.m.
(Anchor Location) CHESWOLD FIRE HALL
371 MAIN STREET, Cheswold, Delaware 19936

ZOOM ACCESS

Via Computer:
https://us02web.zoom.us/j/9728359352
Meeting ID: 972 835 9352 k

Via Cell Phone:
1-929-205-6099 Meeting ID: 9728359352#

A G E N D A

Meeting Notice Posted: *December 19, 2025*
Agenda Posted: *October 23, 2026*

1. Call the meeting to order – *Mayor Jeannette Williams*
2. Pledge of Allegiance
3. Moment of Silence
4. Note: The meeting was properly posted – *Ms. Camryn Jones, Town Clerk*
5. Roll call of the Council Members ensure a quorum – *Ms. Camryn Jones*
6. Review of Agenda - *Mayor Jeannette Williams*
   Motion to accept as presented or as amended.

7. EXECUTIVE SESSION
   - For the purpose of a discussion of a personnel matter in which the names, competency and abilities of individual employees or students are discussed, unless the employee or student requests that such a meeting be open. *[Permissible per Delaware Code; Chapter 100; Title 29; Paragraph 10004 (b)(9)]*

   - For the purpose of a strategy session, including those legal advice or opinion from an attorney-at-law, with respect to collective bargaining or pending or potential litigation, but only when an open meeting would have an adverse effect on the bargaining or litigation position of the public body. *[Permissible per Delaware Code; Chapter 100; Title 29; Paragraph 10004 (b)(4)]*

8. Review of Previous Month's Minutes - *Mayor Jeannette Williams*
   - Town Council Monthly Meeting – October 5, 2026
   - Executive Session Meeting – October 5, 2026
   - Special Town Council Meeting – 2026 to 2027 Budget Review & Vote

9. TREASURER'S REPORT – *Town Clerk Camryn Jones & Secretary/Treasurer Joe Schell*
   SOctober 2026
   - Cash Flows
   - Grants & Accounts
   - Requisitions

Dept.	Vendor	Item	Amount	to Be Paid By:
	NOTHING TO REPORT			

   - Proposed Purchases
     NOTHING TO REPORT

10 TAX COLLECTOR'S REPORT – *Town Clerk Camryn Jones*
October 2026 - Monthly Report

11. POLICE DEPARTMENT REPORT – *Chief Christopher Workman*
October 2026 - Monthly Report

12. PUBLIC WORKS REPORT – *Code Enforcement Officer Mike Callender*
October 2026 - Monthly Report

13. PLANNING COMMISSION REPORT – *Asst. Land Use Administrator Sarah Cahall*

- **AQUILA FARMS**
  - **Public Hearing Comments**
  - **Memo 2026-03** Recommendation to approve Annexation Agreement
  - **Annexation Agreement –** Review & Vote
  - Resolution #10-19-2026-150 Setting a Special Election Date for Aquila Farms Annexation
  - 3 Member Special Election Board – To be set by Mayor Jeannette Williams

- Next Planning Commission Meeting:
  Thursday, November 12, 2026
  5:00 p.m.
  Cheswold Town Hall
  691Main Street

14. Ordinances for Review – Interim Town Manager – *Sam Callender*

- Ordinance #6-01-26-078 An Ordinance to Amend Article 7, Section K-4 of the Town of Cheswold Land Use Ordinance to remove the minimum density requirement for Cluster Developments - *Assistant Land Use Administrator Sarah Cahall*

- Ordinance #10-21-26-082 An Ordinance to Ratify the Resolution to Terminate Mrs. Shadina Jones as Town Manager *Attorney Meredith Tweedie, Esq.*

15. Resolutions for Review & Vote

- Resolution #10-19-2026-149 Adoption of the 2026 Kent County, Delaware All Hazard Mitigation Plan – *Assistant Land Use Administrator Sarah Cahall*

- Resolution 10-14-2026-148 Resolution to Hire a Town Manager – *Attorney Meredith Tweedie, Esq.*

16. Proclamations - Interim Town Manager – *Sam Callender*
NOTHING TO REPORT

17. Old Business – Interim Town Manager – *Sam Callender*

- Town Projects
  a. Municipal Services Building – Interim Town Manager – *Sam Callender*
  NOTHING TO REPORT

b. Activities Committee – *Town Clerk- Camryn Jones*
& Assistant Land Use Admin. Sarah Cahall

- Gobble, Gobble Project

c. **Personnel Policy & Employee Handbook -** Interim Town Manager– *S. Callender*
- **Attorney Input**
- **Council Feedback**

18. New Business – Interim Town Manager – *Sam Callender*
NOTHING TO REPORT

19. Community Comments/Concerns

20. Interim Town Manager's Corner: Sam Callender
- Proposal – Donate $50,000 of Public Safety Funds to Cheswold Fire Company

21. Council Member Comments:
- **Vice – Mayor Victor Collins**
- **Secretary/Treasurer Joe Schell**
- **Council Member Robin Ridgway**
- **Council Member Jamie Bartlett**
- **Council Member Dawson Ottinger**

22 MAYOR'S COMMENTS – Mayor Jeannette Williams

23. Motion to Adjourn

29 Del C 10004 Sec. (e) (2) ....."The agenda shall be subject to change to include additional items, including executive sessions or the deletion of items, including executive sessions which arise at the time of the public body's meeting".

The agenda items listed may not be considered in sequence and/or removed if warranted.